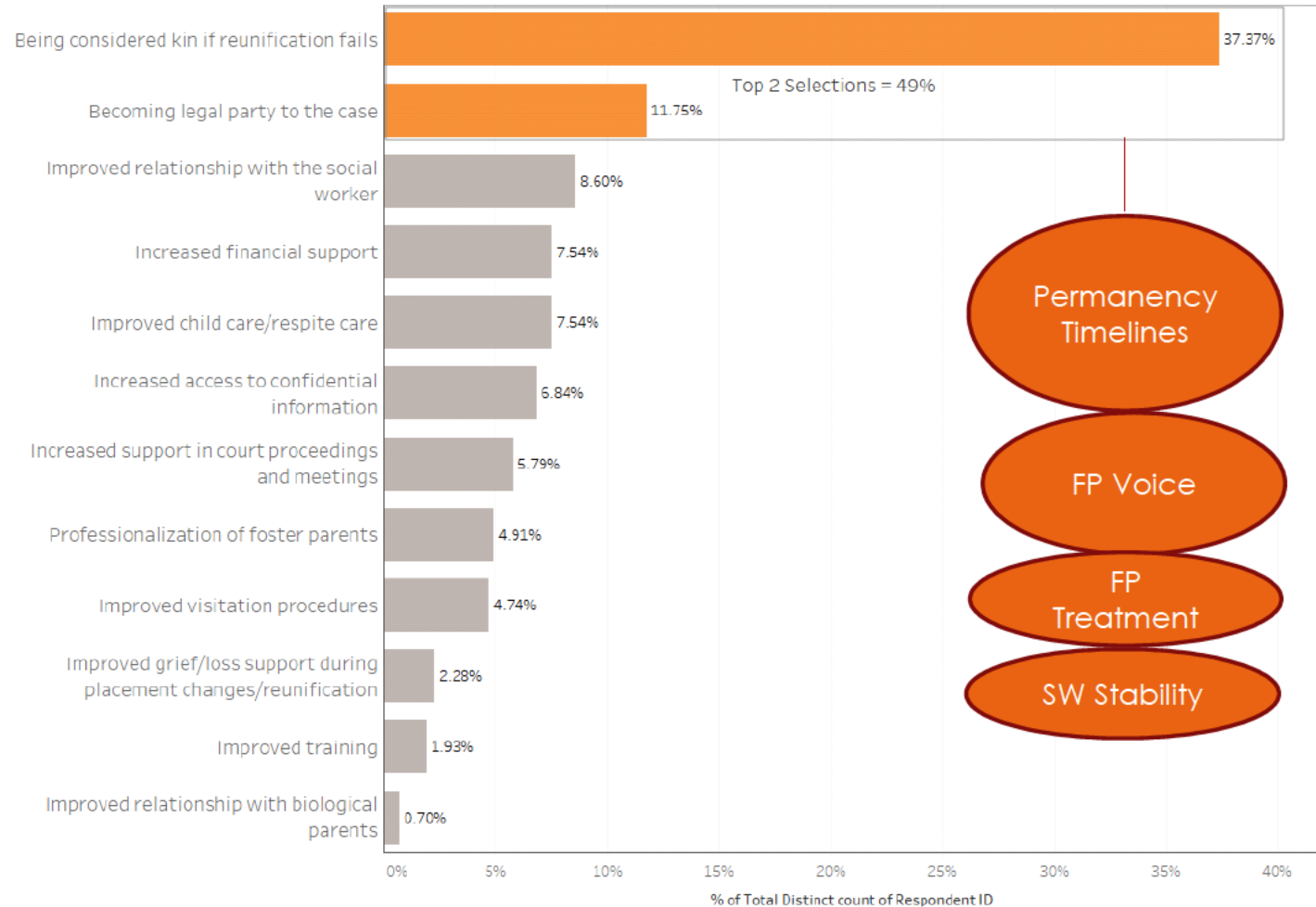


# What is the top issue that would make you renew your license?

## Indicate your top priority for change in the WA Foster Care system that would influence your license renewal



# What if reunification fails?

- ▶ Reunification is the priority!
- ▶ FP concern about process **if reunification fails**
- ▶ Is this only a priority mostly for families with private agencies?

- ▶ Difference between state vs private. This was a theme in the focus groups
- ▶ Agency Timeline Theme
  - ▶ Parents feel like the rule rather than the exception
  - ▶ Experiences and delays for unclear reasons

# Evolution of a Foster Family

"We're here to  
help short term!"

"We're experts  
on this child!"

"We're here to  
help!"

"This child is  
family!"

"We're experts  
on this child!"

"We're here to  
help!"

Length of Placement



But the system and the process do not  
work with the families

When the child's attachment to a long term foster family is not prioritized in decision making the system's policies fly in the face of well-established attachment science and research.

# Qualitative Data: Voice/Party to the Case

## ► Caregiver Reports Unclear

- Unclear if received or read
- Even experienced FP on submission process
- Come to court, but often take a day off work—voice—not sustainable
- Dismissed amongst people unlikely to be heard by those more likely to renew
- Social worker related to feeling like have a voice in decision
- term FP placement, increased voice should be

# Permanency and Timeline Accountability: Impact of extended timelines

## Evolution of Foster Family Continues

**Foster Child:** Increased time in uncertainty. Attachment with foster family increases over time increasing traumatic impact of later removal.

**Foster Parent:** : Increased time in uncertainty. Attachment with child increases over time increasing traumatic impact of later removal and concern for impact on child. Increased role without increased voice impacts SW relationships and retention.

## Taxing of System Resources

**Social Worker :** Frustration increase over time. Time lost in court. New cases continue to come in as existing cases stretch on. Frustration with FP frustration. Frustration with FP shift in role/perspective due to increase attachment of FP to child over time.

**Resources:** cost of lawyers, overbooked courts, CASA, CASA's lawyer, FP time off work, SW time in court (lost time for paperwork and family focus)

# Next steps

- ▶ Within 1624 context:

- ▶ Permanency timelines taken on a state-wide priority for well being of children and FP retention.

- ▶ Caregiver reports included in "Our families" app development to allow for electronic submission and verification of receipt

- ▶ Support services and visitation scheduling considering FP

- ▶ Addressing respite and childcare issues

- ▶ Increase communication and collaboration with FPAWS for cases where reunification fails

So many ways to make a difference...focus on density of concerns for efficacious retention

	0	1	2	3	4	5
"Kin" if reunification fails						
Access to Confidential Information						
Communication in Meetings and Court Proceedings						
Grief and Loss Support						
Improved childcare and/or respite care						
Improved relationship with biological parents						
Improved relationship with social worker						
Improved training						
Improved visitation procedures						
Increased financial support						
Legal Party						
Offensive Litigation						



From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Aaron Edwards](#)  
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[Ray Deck III](#)  
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[Windy Hancock](#)  
[Wright, Kristina \(DSHS/CA\)](#)

**Date:** 10/4/2017 9:22:42 PM

**Subject:** Agenda CAFPT (1624) Team Monday, October 16, 2017

**Attachments:** Final Agenda - CAFPT Meeting October 16 2017.pdf  
Proposed CAFPT Charter Revised 12-19-2016.docx

The October 1624 Team meeting will be held in person at the Tacoma DCFS Office. This meeting will also recognize the 10 year anniversary of the 1624 Team.

**Date:**

Monday, October 16, 2017 1:00 - 4:00 p.m.

**Location:**

Division of Children and Family Services  
1949 S. State Street, 1<sup>st</sup> Floor, Room 195  
Tacoma, WA

Video Conference and Conference calling is still available for the meeting. Information with call in numbers and access codes are included on the First page of the agenda.

**Meri Waterhouse, Program Manager**

Foster Care Recruitment & Retention

Children's Administration

Washington State Department of Social and Health Services

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[www.dshs.wa.gov/fosterparents](http://www.dshs.wa.gov/fosterparents)

**Foster Parent 1624 Statewide Consultation Team  
Meeting Agenda, October 16, 2017 1:00 – 4:00 p.m.**

**Conference ID:** [RCW 42.56.230(5)] **and Access Code:** [RCW 42.56.230(5)]  
**Phone access only - call: 360-902-7510 PIN:** [RCW 42.56.230(5)]

**Introductions**

**Recognition: 10<sup>th</sup> Anniversary of the Foster Parent Consultation (1624) Team**

**Review of Agenda**

**BUSINESS CARRIED FORWARD**

**AGENDA TOPICS**

**1. FPAWS (See Handout) -- Proposed 1624 Charter Revisions**

The proposal to allow “former foster parents” will be discussed and brought for a vote to the 1624 membership at the October meeting; this has a direct impact on the pending nominations and elections of foster parent representatives for the 2018 CAFPT (1624) team.

A quorum will be necessary for the vote. If the issue is passed, “former foster parents” will be eligible for nomination/election to the 1624 team for 2018. If the vote is not passed, or if the quorum is not present, the nomination/election process will remain available only to currently licensed foster parents.

**REPORTS**

FPAWS clarified that the only change they are proposing is to allow “former foster parents” to be eligible to serve as regional representatives.

A question was raised about the definition of “former,” i.e., how many years since being licensed.

Changes to the 1624 Charter require a vote of three-fourths of the total number of members. The requisite numbers were not in attendance.

Necessary polling of CA leadership and 1624 members was not accomplished prior to the July meeting.

<p><b>1. Region 2 South – Issue carried forward from April meeting. See Handout – “Foster Parent Retention Survey Results April 2017”</b></p> <p>Two of the major topics that surfaced in the retention survey were:</p> <ul style="list-style-type: none"> <li>a) The serious impact that extended placements have on foster families.</li> <li>b) The need for a greater voice in court for foster families, especially improving the caregiver report process. The report process needs to be explained better to foster parents. It's recommended that an electronic report submission option be developed.</li> </ul>	<p>Shanna Alvarez presented the results of the retention survey. She spoke about the re-traumatization that happens when a child is moved, systemic barriers to permanency, concerns about the permanency timelines, and TPR delays.</p> <p>A recommendation was made that CA create a policy that places priority on the child's attachment when making placement decisions.*</p> <p>It was pointed out that CA's and the legal standard is “best interest of the child.” *</p> <p>Also discussed was the importance of social workers being able to describe for foster parents all of the complexities involved in the decision-making process.</p> <p>*Jennifer Struss suggested that the prioritizing of “attachment” over “best interest of the child” should be the topic of a separate meeting. No meeting has been scheduled at this time.</p>	
<p><b>2. Disclosure of case information to foster families</b></p>	<p>Jennifer Strus will consult with the AAG. Waiting for AAG response.</p>	

<p><b>3. Retaliation</b></p> <p>Child moves are sometimes retaliatory. Following the “chain of command” can cause even more trouble. After a child has been moved, caregivers aren’t allowed to inquire about the child’s situation. And they also are told they can’t complain because they aren’t involved in the case anymore</p>	<p>A second meeting was held on September 27, 2017.</p>	
<p><b>4. FPAWS – Concerns were raised about the amount of information offered in training to foster parents early in the orientation/licensing process.</b></p> <p><b>Recommendation: “So You Have a New Placement – Now What?” should be mandatory training before a license is issued.</b></p>	<p>A committee was formed to discuss and make recommendations regarding a recommendation that “So You Have a New Placement....” be a required course. (Beth Canfield, Amy Gardner, Cara Leyshon, Shala Crow)</p>	
<p><b>5. Region 2 South – Continuing Issue</b></p> <p>There is a serious lack of child care and respite resources. (See also Region 3 South.)</p>	<p>Ross Hunter confirmed that there are some parts of the state that have almost no supported child care available.</p> <p>He reported that recently-approved rate increases, and particularly the infant rates, are expected to partially ease the situation.</p> <p>Ross Hunter will create a “heat map” of child care availability, especially for infants 0-3 years of age.</p>	

<p><b>Region 2 South – Continuing Issue</b></p> <p>Support for caregivers with grief and loss issues is needed. Region 2 would like to collaborate with other Regions on this topic.</p>	<p>Toni Sebastian suggested using (or modelling on) the existing volunteer peer-to-peer Critical Incident Responders system.</p> <p>The 1½ days of training for critical incident response volunteers could be hosted by FPAWS.</p>	
<p><b>Region 2 North and Region 3 North – End Harm (Intake) Phone Number</b></p> <p>The intake phone number is not responsive or has long wait times. Several foster parents have reported no response or long wait times on the intake line (10 individual reports of wait times in excess of 40 minutes).</p> <p>We recommend:</p> <ol style="list-style-type: none"> <li>1. Add an intake email for non-emergency reporting from foster parents and agencies (e.g., a child fell and I took them to the ER for 2 stitches). This would reduce call volume to only reports of suspected abuse from the public and caregiver emergencies.</li> <li>2. Create a decision-making flowchart to help foster parents decide what course of contact/reporting to engage in for each situation. While there is a handout regarding this topic included in CCT, it is not a flowchart and thus is less useful as a reference tool.</li> <li>3.</li> </ol>	<p>Michael Behar reported on the status of the End Harm telephone response. He stated that call volume has increased and staffing levels haven't been sufficient to meet the demand. New (temporary) positions have been added.</p> <p>The existing (current) phone technology does not link to any computer system, which reduces its usefulness.</p> <p>CA developed and presented a plan for an improved voice communication system, which was rejected by Washington Technology.</p> <p>Online reporting has been studied (Texas and Florida, especially), but they do not appear to satisfy Washington needs, and come with their own limitations.</p>	

<p><b>Region 3 North – Problems with the End Harm</b></p> <p>Caregivers who call the End Harm number (1-866-END HARM) experience very long wait times. When to use the End Harm number is confusing for foster parents on what should be reported. A direction flow chart developed by CA would help caregivers know what must be reported and what could just be reported to the child’s worker on the next work day.</p>	<p>Darcy Hancock distributed two different versions of a handout that describes what situations need to be reported by caregivers, to whom, and the timeline. One is a handout from CCT, the other is a newer draft version.</p> <p>She requested feedback on which version would be most useful.</p>	
<p><b>Region 2 North – Issues with the “Our Kids” app</b></p> <p>Many foster parents report not having been notified about its existence. Several people reported problems with the app.</p> <p>The sign-up form isn’t appropriately forgiving. It validates based on “physical address”, which for some caregivers is labeled “primary address.”</p> <p>Those who are able to get signed up are seeing error messages or no-data. We don’t know of anyone who successfully signed up and gained access to case-relevant information.</p> <p>We recommend:</p> <ol style="list-style-type: none"> <li>1. Make sign-up form validate based on fewer pieces of data to make it more forgiving.</li> <li>2. Clean up Famlink data on caregivers (uniform usage of fields).</li> <li>3. Establish a person or team of persons within the child welfare community who have the tools,</li> </ol>	<p>Kevin Kukas, Acting Products Manager, CA Technology Services, responded to the various concerns that were raised. Approximately 586 caregivers have registered and 300+ have downloaded the app.</p> <p>With respect to the registration process, Kevin explained that three specific pieces of data are required to meet state and federal security requirements. One is the user’s physical address. This became a big problem during the registration process because FamLink has so many different address possibilities and there are delays in entering address changes.</p> <p>Another issue has to do with logging in at the portal. Users need to download MaaS360, which is an application that is used to enable the use of mobile devices. It must be on any</p>	

<p>skills, and willingness to help foster parents troubleshoot.</p> <p>4. When (and not before) these fixes have been applied and tested, plan and launch a messaging campaign to inform foster parents of the Our Kids app, how to get it and use it.</p>	<p>mobile device that accesses the portal.</p> <p>CA Technology Services has resolved over 200 trouble tickets and has streamlined the registration process.</p> <p>Once initial issues have been resolved, there will be a formal rollout using <b>Caregiver Connection</b>, Facebook, and SPSS as vehicles.</p> <p><b>Help Desk: 360-725-4357</b></p> <p>Kevin Kukas, Meri Waterhouse, and Ray Deck will prepare a “users guide” to help folks register and login to the portal.</p>	
<p><b>FPAWS</b> – There seems to be some confusion among foster parents and workers about the meaning of a foster/adopt home study license. In many cases communication about concurrent planning, expectations for reunification, and likelihood of adoption is unclear to foster families.</p>	<p>This agenda item was misstated.</p> <p>Should the course, “Adoption Through Foster Care,” be required for families considered to be foster/adopt?</p> <p>Also, social workers need to know how to have permanency conversations with caregivers.</p> <p>The Alliance will look at the available caregiver and social worker training, and consider the possibility of redesign.</p>	

	NEW BUSINESS	
AGENDA TOPIC	CONSULTATION	ACTION
<b>Region 1 North</b> <i>Continuing lack of daycare resources</i>	This issue will be discussed during the Business Carried Forward section of the agenda.	
<b>Region 1 North</b> <i>After Hours Intake – Long wait times</i>	This issue will be discussed during the Business Carried Forward section of the agenda.	
<b>Region 1 South -- None</b>		
<b>Region 2 North</b> <i>SB 5890 was passed at the very end of the most recent legislative session and it is schedule to be effective on October 19. The bill contains an eclectic set of policy changes that impact foster care in a broad way. We would like to hear about the department's plan to implement this new law.</i>		
<b>Region 2 North</b> <i>Visitation remains a challenge for many foster families. In particular we've heard several different reports of related instances:</i>  <i>When a case goes from supervised to unsupervised visitation, that a social worker has presumed that</i>		

<p><i>the foster parent will supervise or that the visit will occur in the foster parent's home.</i></p> <p><i>In other situations, we have heard reports of courts ordering biological parents to attend medical appointments that foster parents are bringing a child to. Without a visit supervisor or social worker also in attendance at such an appointment, foster parents are then assuming a supervision role.</i></p> <p><b><i>How are new workers trained to transition a case from supervised to unsupervised visitation, and how is transportation to an unsupervised visit provided for?</i></b></p>		
<p><b>Region 2 South</b></p> <p><b><i>(1) Child Care:</i></b> <i>We know that there are ongoing discussions going on about the childcare crisis and how this relates to lack of foster families able to take 0-5 placements (foster families work--no place for the kids). We request for 3 action items in this area:</i></p> <p><b><i>a. Data from 2 sources:</i></b> <i>We have informal reports from many families stating that finding childcare placements is a significant burden on families. While we have these informal reports, we need actual data on the actual shortage despite foster parents being giving a list? We have people power to analyze the data. We just need the data.</i></p> <p><b><i>- DEL data:</i></b> <i>We need a list of licensed childcare providers (from DEL) to match up with our list of 0-5 kiddos in care that need childcare (that we are getting from CA). We'd like 2 lists:</i></p>		

- a list of all licensed providers broken down by region
- a sublist of all licensed providers that currently accept DHS currently

- **CA Data:** children in care by age by region (already obtained through last regional meeting)

**b. CA support for FP with childcare search:** First-having to call 20 plus places on the list and engage in back and forth phone tag, appointments and paperwork is a significant burden with a new placement having just arrived. Support in this step would be helpful. When accepting a child, we need CA's support in finding childcare that goes beyond a list of numbers to call. Thoughts?

**c. Emergency Capacity Increases?:** Even when families do call all of the places on the childcare list that supposedly accept vouchers, all of them typically either have a 6-9 month wait list and/or say that they do accept vouchers, but are not currently accepting any more children on vouchers. This requires some creative brainstorming with DEL.

We've submitted the suggestion of communicating with DEL about potentially allowing the capacity to increase by 1 for emergent foster placements while families are on waitlists for longer term child care options. We are hoping that our data and analyses will help inform this push.

<p><b>Region 2 South</b></p> <p><b><i>(2) Court data: Following up on the results of the 800+ foster parent survey (completed by Shanna Alvarez) we need to understand the timeline issues to address retention. Identifying where the breakdown is in establishing timely permanency using data (TPR packet to AAG? AAG review and filing? Continuances? Delays in identifying kin to reunify?--these are just guesses at this point without data)</i></b></p> <ul style="list-style-type: none"> <li>- We are working with POC to still try to get data from the courts to find out where the delays are.</li> <li>- We have a group of statisticians ready to look at the data as volunteers. But we need the data.</li> <li>- We have not heard from Jennifer's office to schedule a meeting as was discussed in the last state meeting. We now understand she is transitioning out of the department. Who can support us in this work now?</li> <li>- We need CA's support in getting this data and then we can run with it! Who can help?</li> </ul>		
<p><i>Many FP want to attend court but cannot each time due to work and the continued unpredictable continuances and delays. There is a lack of clarity around why exactly FP can attend court to get detailed case information but cannot get court reports with the same information (which addresses the retention issue around lack of voice particularly in a long term placement).</i></p>		

## Region 2 South

### (3) Policy Education/Updates:

- 1624's are doing their best to be good representative and advocates despite not being experts on the policies. We can bring the FP voice, but we need CA to help us be informed on policies collaboratively.
- We may come to the table with questions based on our current understanding of policies (like in the last meeting our questions were based on policies that were on CA's website which we have now worked with CA to get corrected). Rather than saying "that's old policy"--help us understand the context of why it changed and what the updates are so that we can pass that information on.
- At our regional meeting, we discussed having CA staff provide policy updates for FP's and 1624's at each meeting so we can help disperse accurate and up to date information to foster parents.
- In the long term, as this moves over to DEL this brings up the goal of making sure internal/external policies are clear to both SW and FP and that everyone has access to such policies in a user friendly manner. Access to up to date policies and an alert of updated policies and use 1624 meetings to keep us updated so we can better inform foster parents

## Region 3 North – None

## Region 3 South

*Reimbursement Issues (Payments for providing respite; clothing vouchers; exceptional costs)*

## Region 3 South

*Adoption support negotiations are very difficult. Foster parents report delays in finalizing adoptions, and frustration around this. Meri Waterhouse explained that federal requirements include negotiation for adoption support, and while 80% of the foster care payment is the cap, this cannot be automatically given across the board.*

<p><b>FPAWS</b></p> <p><i>We are asking for CPS/DLR to do complete investigations for caregivers. One suggestion is to create a check list that shows who was contacted during the investigation i.e., School, daycare &amp; therapist and that all information gathered is included in the report and a copy given to the caregiver. The caregiver needs to be informed both in person and in writing what the allegation against them is.</i></p>		
<p><b>Children's Administration</b></p> <p><i>WA Tech currently hosts CA's Foster Parent/Caregiver Listserv. They will discontinue this service in December. CA is working on a new distribution to manage and improve dissemination of information and the monthly delivery of the Caregiver Connection.</i></p> <p><b>Save the Date:</b></p> <p>Sunday, May 20, 2018: 10<sup>th</sup> Annual Seattle Mariners <i>We Are Family</i> event at Safeco Field, Seattle</p>		
<p><b>NEXT MEETING – Monday, January 22, 2018 1:00 – 4:00</b></p>		



### Work Team Composition

The term "foster parent"	"	"	"
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## Nominations

## Elections

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### Alternates

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### Foster Parent Period of Service

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### Meetings

#### Statewide Meetings:

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Minutes will be posted on the FPAWS and CA's foster parent web sites, once

## Reports:

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From: [Lambert-Eckel, Connie \(DSHS/CA\)](#)

To: [Sebastian, Toni \(DSHS/CA\)](#)  
[Waterhouse, Meri \(DSHS/CA\)](#)

Date: 10/18/2017 3:37:43 PM

Subject: 1624 Agenda item header

Good morning!

I agreed that we would continue to discuss and provide updates to the topic area referred to as 'Retaliation' and include it as a standing agenda item.

I proposed at the last meeting that we look towards the terms of Civility/Respect/Communication instead of using the incendiary reference of 'retaliation'. We may get some push back but I would like to use the new references on the agenda moving forward. Thanks, C.

**Connie Lambert-Eckel, Acting Assistant Secretary**

Children's Administration

Washington State Department of Social and Health Services

360-902-7820 / [lambecm@dshs.wa.gov](mailto:lambecm@dshs.wa.gov)

*Transforming Lives*

From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Taylor, Rebecca S. \(DSHS/CA\)](#)  
[Lambert-Eckel, Connie \(DSHS/CA\)](#)

Date: 11/14/2017 11:01:36 PM

Subject: RCW 74.13.333 Rights of Foster Parents. 1624 follow up on Retaliation  
(Civility/Respect/communication)

Attachments: RCW 74.13.333 Rights of Foster Parents.docx

I told Connie I'd do some research at the October 1624 meeting for any type of Whistleblower provision for caregivers who file a complaint regarding retaliation. "Whistleblower" was not found in any of the materials related to foster parent reports. I did find that Oklahoma has an excellent, updated Admin. Code on this issue.

**1. Oklahoma:**

**340:2-3-38. Investigation of foster parent complaints of retaliation, discrimination, or harassment (Oklahoma Admin. Code Section) has thoroughly developed one page policy revised in 09/17 on these issues with Scope, Procedure, Confidentiality and Prohibition against interference. Included on the document are Instructions to Staff**

<http://www.okdhs.org/library/policy/pages/oac340002030038000.aspx>

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**Rights of foster parents—Complaints—Investigation—Notice of any personnel action—Report.**

A minimalist line drawing of a person's face and upper body, composed of various symbols like double quotes, single quotes, and vertical bars. The drawing is sparse and abstract, with some lines extending from the main figure.

From: [Lambert-Eckel, Connie \(DSHS/CA\)](#)

To: [Waterhouse, Meri \(DSHS/CA\)](#)  
[Taylor, Rebecca S. \(DSHS/CA\)](#)

Date: 11/15/2017 12:55:46 AM

Subject: RE: RCW 74.13.333 Rights of Foster Parents. 1624 follow up on Retaliation (Civility/Respect/communication)

Thank you, Meri. Will take a closer look at this....appreciate you doing the research. C.

**Connie Lambert-Eckel, Acting Assistant Secretary**

Children's Administration

Washington State Department of Social and Health Services

360-902-7820 / [lambecm@dshs.wa.gov](mailto:lambecm@dshs.wa.gov)

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**From:** Waterhouse, Meri (DSHS/CA)

**Sent:** Tuesday, November 14, 2017 3:02 PM

**To:** Taylor, Rebecca S. (DSHS/CA) <TayloReS@dshs.wa.gov>; Lambert-Eckel, Connie (DSHS/CA) <LambeCM@dshs.wa.gov>

**Cc:** Geiger, Barbara (DSHS/CA) <GeigeBL@dshs.wa.gov>; Sebastian, Toni (DSHS/CA) <SebasTM@dshs.wa.gov>; Harder, Diana (DSHS/CA) <hardedx@dshs.wa.gov>

**Subject:** RCW 74.13.333 Rights of Foster Parents. 1624 follow up on Retaliation (Civility/Respect/communication)

I told Connie I'd do some research at the October 1624 meeting for any type of Whistleblower provision for caregivers who file a complaint regarding retaliation. "Whistleblower" was not found in any of the materials related to foster parent reports. I did find that Oklahoma has an excellent, updated Admin. Code on this issue.

#### 1. Oklahoma:

**340:2-3-38. Investigation of foster parent complaints of retaliation, discrimination, or harassment (Oklahoma Admin. Code Section) has thoroughly developed one page policy revised in 09/17 on these issues with Scope, Procedure, Confidentiality and Prohibition against interference. Included on the document are Instructions to Staff**

<http://www.okdhs.org/library/policy/pages/oac340002030038000.aspx>

From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Lambert-Eckel, Connie \(DSHS/CA\)](#)

Date: 11/15/2017 4:50:58 PM

Subject: RE: RCW 74.13.333 Rights of Foster Parents. 1624 follow up on Retaliation (Civility/Respect/communication)

You are welcome! I am grateful for the great leadership, modeling of respect and appreciation you always show for our caregivers!

---

**From:** Lambert-Eckel, Connie (DSHS/CA)

**Sent:** Tuesday, November 14, 2017 4:56 PM

**To:** Waterhouse, Meri (DSHS/CA) <[waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)>; Taylor, Rebecca S. (DSHS/CA) <[TayloReS@dshs.wa.gov](mailto:TayloReS@dshs.wa.gov)>

**Cc:** Geiger, Barbara (DSHS/CA) <[GeigeBL@dshs.wa.gov](mailto:GeigeBL@dshs.wa.gov)>; Sebastian, Toni (DSHS/CA) <[SebasTM@dshs.wa.gov](mailto:SebasTM@dshs.wa.gov)>; Harder, Diana (DSHS/CA) <[hardedx@dshs.wa.gov](mailto:hardedx@dshs.wa.gov)>

**Subject:** RE: RCW 74.13.333 Rights of Foster Parents. 1624 follow up on Retaliation (Civility/Respect/communication)

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**Connie Lambert-Eckel, Acting Assistant Secretary**

Children's Administration

Washington State Department of Social and Health Services

360-902-7820 / [lambecm@dshs.wa.gov](mailto:lambecm@dshs.wa.gov)

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**From:** Waterhouse, Meri (DSHS/CA)

**Sent:** Tuesday, November 14, 2017 3:02 PM

**To:** Taylor, Rebecca S. (DSHS/CA) <[TayloReS@dshs.wa.gov](mailto:TayloReS@dshs.wa.gov)>; Lambert-Eckel, Connie (DSHS/CA) <[LambeCM@dshs.wa.gov](mailto:LambeCM@dshs.wa.gov)>

**Cc:** Geiger, Barbara (DSHS/CA) <[GeigeBL@dshs.wa.gov](mailto:GeigeBL@dshs.wa.gov)>; Sebastian, Toni (DSHS/CA) <[SebasTM@dshs.wa.gov](mailto:SebasTM@dshs.wa.gov)>; Harder, Diana (DSHS/CA) <[hardedx@dshs.wa.gov](mailto:hardedx@dshs.wa.gov)>

**Subject:** RCW 74.13.333 Rights of Foster Parents. 1624 follow up on Retaliation (Civility/Respect/communication)

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<http://www.okdhs.org/library/policy/pages/oac340002030038000.aspx>

From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Aaron Edwards](#)  
[Alla Mishin](#) [RCW 13.50.100] [@gmail.com](#)  
[AMY GARDNER](#)  
[Beth Canfield](#)  
[Bogart, Michelle \(DSHS/CA\)](#)  
[Canfield, Mike](#)  
[Cara Leyshon](#)  
[Christiansen, Michelle A \(DSHS/CA\)](#)  
[Chung, Xuan \(DSHS/CA\)](#)  
[Churchwell, Jason \(DSHS/CA\)](#)  
[Corrales, Marissa \(DSHS/CA\)](#)  
[Daniel Garcia](#)  
[Devoy, Peggy \(DSHS/CA\)](#)  
[Effland, Ron \(DSHS/CA\)](#)  
[Elizabeth Griffin Hall](#)  
[Fernandez, Arthur \(UW Alliance\)](#)  
[Geiger, Barbara \(DSHS/CA\)](#)  
[Green, Natalie \(DSHS/CA\)](#)  
[Hancock, Darcey \(DSHS/CA\)](#)  
[Hannon, Denise E \(DSHS/CA\)](#)  
[Hinkle-Rodriguez, Jan \(DSHS/CA\)](#)  
[Hunt, Anne \(DSHS/CA\)](#)  
[Hurd, Dorene \(DSHS/CA\)](#)  
[Jean Brownell](#)  
[Jennings, Robin S. \(DSHS/CA\)](#)  
[Jessica Hanna](#) [RCW 13.50.100] [@gmail.com](#)  
[Johnson, Bolesha R. \(DSHS/CA\)](#)  
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[Lambert-Eckel, Connie \(DSHS/CA\)](#)  
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[Leeann Marshel](#)  
[Lisa Page](#)  
[Luke Wickham](#)  
[Lynn, Debbie \(DSHS/CA\)](#)  
[March, John \(DSHS/CA\)](#)  
[Marzest, Yolanda](#)  
[McKeown, Pamela \(DSHS/CA\)](#)  
[Megan Caswell](#) [RCW 13.50.100] [@gmail.com](#)  
[Melissa Russell](#)  
[Michael Tyers](#)  
[Michael Wittry](#)  
[Needham, David A. \(DSHS/CA\)](#)  
[Odimba, Joel \(DSHS/CA\)](#)

[Pemberton, Jon C. \(DSHS/CA\)](#)  
[Perez, Dorene \(DSHS/CA\)](#)  
[Pritchard, Darla E \(DSHS/CA\)](#)  
[R.C. Laird](#)  
[Ramsay, Kathy \(DSHS/CA\)](#)  
[Rashi Gupta](#)  
[Ray Deck 3](#)  
[Ray Deck III](#)  
[Rissone, Joseph \(DSHS/CA\)](#)  
[Robert Hunner](#)  
[Robinson, Lynn \(DSHS/CA\)](#)  
[Sabrina Selden](#)  
[Sara Robitaille \(SRobitaille@coordinatedcarehealth.com\)](#)  
[Sebastian, Toni \(DSHS/CA\)](#)  
[Shala Crow](#)  
[Shanna Alvarez](#)  
[Sheryl Herd](#)  
[Stephanie Vombaur](#)  
[Tacchini, Jeanine M \(DSHS/CA\)](#)  
[Taylor, Rebecca S. \(DSHS/CA\)](#)  
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[Teeter, Anita \(DSHS/CA\)](#)  
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[Tosti-Lane, Linda \(DSHS/CA\)](#)  
[Tovar, Maria D \(DSHS/CA\)](#)  
[Turner, Patricia A. \(DSHS/CA\)](#)  
[Tyler Helbach](#)  
[Van Veen, Hannahlyn J. \(DSHS/CA\)](#)  
[Victoria O'Banion RCW 13.50.100@gmail.com\)](#)  
[Waterhouse, Meri \(DSHS/CA\)](#)  
[Welch, Maribel \(DSHS/CA\)](#)  
[Wright, Kristina \(DSHS/CA\)](#)

Date: 12/15/2017 2:02:39 AM

Subject: Reminder: CAFPT (1624) Conf. Call Monday - 641-715-3690 PIN: RCW 42.56.230(5) #

Attachments: DRAFT-Jan. 2018 Agenda CAFPT(1624) Team.docx

Good Afternoon,

This is a reminder for our Foster Parent Consultation (1624) Team's Agenda Building conference call on Monday, Dec. 18, 2017 at 9-10:00 a.m. We will be welcoming a number of new foster parent **representatives and their alternates to** our meetings. This conference call begins the process to identify the agenda items for the upcoming January 22, 2018 state video-conference.

The Conference Call number for Monday's meeting is: **641-715-3690 and PIN code:**

RCW 42.56.230(5) # Please don't utilize the call number on the attached agenda document, as that number is for **the video** -conference meeting scheduled in January.

To support the dedicated time for the 1624 meeting, we have attached a new agenda template for our

meetings. Each area's agenda items are important and ensuring equitable time for each regional area, we have reformatted the agenda outline. Bob Hunner has already extracted Old Business items from our previous minutes and those are already embedded in the document.

As you review your local meetings and your identified agenda topics, please consider the following tips:

1. Many concerns of foster parents can/should be resolved at the local or regional level. If your concerns have not yet been shared with your regional Area Administrator (AA), Deputy Regional Administrator (DRA), and/or Regional Administrator (RA), please ask your CA regional 1624 facilitator to route your information up their chain for review and any appropriate action. Our Regional Leaders want to help foster parents resolve any issues that are problematic. Items that clearly impact foster parents across the state are appropriate to bring to the state meeting.
2. Keep your agenda item statement brief. Is there a specific ask, information, or decision that is needed? Keep your request short and clearly stated.
3. Any background information you want to share with the team can be presented during your regional area's scheduled time. If printed information will be needed for the meeting, please forward to Meri Waterhouse [waterML@dshs.wa.gov](mailto:waterML@dshs.wa.gov) two weeks in advance of the meeting so we can embed it in the finalized agenda.
4. We begin the building of the meeting's agenda one month in advance of the video conference. This gives CA staff a chance to identify, prepare materials and schedule staff who should be available for the meeting.

**Meri Waterhouse** / Program Manager / Foster Care Recruitment & Retention  
Children's Administration  
*Washington State Department of Social and Health Services*  
1115 Washington St., S.E. / PO Box 45710  
Olympia, WA 98504-5710  
360-902-8035 / [waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)

*Transforming Lives*

Consider becoming a foster parent – kids from your community who have been abused and neglected need your help. Will it be easy? Not every day. . . Will it be worth it? **Absolutely!** [www.dshs.wa.gov/fosterparents](http://www.dshs.wa.gov/fosterparents)

# CAFPT (1624) VIDEO CONFERENCE MEETING

## Draft Agenda

January 22, 2018, 1:00 – 4:00 pm

Conference ID: [RCW 42.56.230(5)] and Access Code: [RCW 42.56.230(5)]

Phone access only - call: 360-902-7510 PIN: [RCW 42.56.230(5)]

### Team Members:

Victoria O'Banion Reg. 1 N.	Alla Mishin Reg. 1 N.	Pending Reg. 1 S.	Pending Reg. 1 S.	Ray Deck Reg. 2 N.	Lisa Page Reg. 2 N.	Aaron Edwards Reg. 2 S.	Shanna Alvarez Reg. 2 S.
Teena Williams Reg. 3 N.	Pending Reg. 3 N.	Amy Gardner Reg. 3 S.	Stephanie Vombaur Reg. 3 S.	Beth Canfield FPAWS	Mike Canfield FPAWS		
Connie Lambert-Eckel Acting Assist. Sec.	Toni Sebastian Dir. P & Policy	Barb Geiger Office Chief	Jeff Kincaid RA, Reg. 1	Natalie Green RA, Reg. 2	Joel Odimba RA, Reg. 3	Darcey Hancock Acting Field Ops Director	Ron Effland Acting DLR Admin
Meri Waterhouse FP R & R PM	Becky Taylor Constituent Relations PM	Reg. 1 North First Alternate: Megan Caswell	Reg. 2 South First Alternate: Daniel J. Garcia	Reg. 2 South Second Alternate: Michael Wittry	Reg. 3 South First Alternate: Sheryl Herd	Reg. 3 South Second Alternate: RC Laird	

❖ Materials included as attachments in email			➤ Decision / additional action required		
<u>Time</u>	<u>Agenda Item &amp; Presenter</u>	<u>Purpose</u> D – Decision U – Update I – Information	<u>Outcome</u> A – Approved NS – Not Supported T – Tabled	<u>Follow-up task(s)</u>	<u>Who is responsible/ due date</u>
1:00 – 1:10	Welcome / Roll Call <i>Bob Hunner</i> (welcome/intros of new FP I Reps)	Participation Quorum Present?	A quorum consists of at least three fourths of the total number of members (18 of 24)		
Old Business					
1:10 – 1:30	<ul style="list-style-type: none"><li><i>Region 2 South Vision Statement – Timelines to Permanency - Connie Lambert-Eckel held a meeting, where participants discussed relevant legal issues, including Disclosure of Case Information to FPs. Another meeting has been scheduled to discuss permanency issues. (3 minutes)</i></li></ul>	U		Next meeting with 1624 Reps is set: 1/30/18 @ 11:00 a.m., OB-2, Exec. Conf. Room (call-in # available soon)	

	<ul style="list-style-type: none"> <li>CA will explore other jurisdictions' use of whistleblower policies/practices and/or mediation for reports of retaliation by CA workers. (3 minutes)</li> <li>"So you have a new placement" Sub-committee Report (3 minutes)</li> <li>Changes at the CA Technology services help desk to support "Our Kids" mobile app (6 minutes)</li> </ul>	U			
New Business – Each regional area may bring up to two (2) agenda items for discussion/action.					
1:30 – 1:35	Region 1 North: No new items this quarter				
1:35 – 1:55	Region 1 South:				
1:55 – 2:15	Region 2 North:				
2:15 – 2:35	Region 2 South:				
2:35 – 2:55	Region 3 North:				
2:55 – 3:15	Region 3 South:				
3:15 – 3:35	FPAWS:				

3:35 – 3:55	CA: New WAC Info – Krissy Wright				
3:55 – 4:00	Facilitator's Wrap Up				

**Next Meeting Date: Monday, April 16, 2018, 1:00 – 4:00 P.M.**

**Continuing Areas of Concern to Watch (*drawn from prior meetings – not scheduled for discussion at this meeting*)**

Topic	Regional Area
Continuing Child Care Crisis	Region 1 North
Permanency for Children	Region 1 North

From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Lambert-Eckel, Connie \(DSHS/CA\)](#)

[Geiger, Barbara \(DSHS/CA\)](#)

[Sebastian, Toni \(DSHS/CA\)](#)

[Bogart, Michelle \(DSHS/CA\)](#)

Date: 12/18/2017 6:45:00 PM

Subject: FW: 1624 Agenda Items from R2N

Hi Ladies,

The 1624 agenda building meeting was held today. Here are some of the topics coming forward to the Jan. 22<sup>nd</sup> state video conference meeting:

Reg. 1 North No topics

Reg. 1 South No topics resolved in region

Reg. 2 North

**1. MEDIATION AVAILABLE FOR STRAINED SW/FP RELATIONSHIPS**

In the meeting with Jennifer Strus regarding retaliation, it was raised that a professional mediator could be called in when a relationship between a social worker and a foster parent has broken down. We'd like to raise this idea once again to ensure it hasn't gotten lost in the hand-off to the new Acting Assistant Secretary.

**COMMUNICATION REGARDING COURT DATES**

Once again, communication with the foster parents about court dates was a theme in our region. We heard reports of:

Foster parents not knowing that a hearing was imminent

Completed caregiver reports not being delivered from SW to the court

Hearings occurring w/o any communication to FP about what was decided

I believe we should seek a solution that doesn't rely on social workers or supervisors remembering to do one more thing. How could these notifications be automated

Reg. 2 South

Communication Issues related to child care and permanency (I couldn't hear this clearly and have asked for clarification)

Reg. 3 North No Topics

Reg. 3 South

**1. LACK OF ADEQUATE RESPITE CARE RESOURCES.**

- a. This problem leads to disrupted placements and has become a retention issue. Region 3 South asks that Children's Administration explore ways to better incentivize respite care providers, to include exploring raising the rates paid for respite care. Relying on family members or friends for respite under prudent parenting is not always an option because the children's behaviors require care from a trained, experienced provider.

**2. MANDATE CAREGIVERS RECEIVE 24-48 HOURS NOTICE WHEN MEETINGS OR VISITATION SCHEDULES ARE CHANGED.**

- a. Region 3 South asks Children's Administration to mandate that caregivers be given 24-48 hours notice when meetings or visitation schedules are changed. Caregivers want to be accommodating, but lack of notice makes this difficult and creates hardships for children and families.

FPAWS

**1. Group discussion on shared Decision Making Meetings**

**2. Group discussion on Rehoming of children in foster care/adoption**



From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Aaron Edwards](#)  
[Alla Mishin](#) RCW 13.50.100 [@gmail.com](#)  
[AMY GARDNER](#)  
[Beth Canfield](#)  
[Bogart, Michelle \(DSHS/CA\)](#)  
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[Megan Caswell](#) RCW 13.50.100 [@gmail.com](#)  
[Melissa Russell](#)  
[Michael Tyers](#)  
[Michael Wittry](#)  
[Morrison, Deanna \(DSHS/CA\)](#)  
[Needham, David A. \(DSHS/CA\)](#)  
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[Pritchard, Darla E \(DSHS/CA\)](#)

[R.C. Laird](#)  
[Ramsay, Kathy \(DSHS/CA\)](#)  
[Ray Deck 3](#)  
[Ray Deck III](#)  
[Rhodes, Chris \(DSHS/CA\)](#)  
[Rissone, Joseph \(DSHS/CA\)](#)  
[Robert Hunner](#)  
[Robinson, Lynn \(DSHS/CA\)](#)  
[Sara Robitaille \(SRobitaille@coordinatedcarehealth.com\)](#)  
[Sebastian, Toni \(DSHS/CA\)](#)  
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[Victoria O'Banion \[RCW 13.50.100\]@gmail.com](#)  
[Waterhouse, Meri \(DSHS/CA\)](#)  
[Welch, Maribel \(DSHS/CA\)](#)  
[Wright, Kristina \(DSHS/CA\)](#)

Date: 4/13/2018 2:14:39 AM

Subject: CAFPT (1624) Agenda April 2018

Attachments: CAFPT (1624) Agenda April 2018.docx

d\plainHello Everyone,

d\plain

d\plainAttached is the agenda for the CAFPT (1624) Monday, April 16, 1:- 5:00 p.m. video conference meeting. Please have your video conference sites linked in early as we will begin the meeting right at 1:00 p.m. Log-in information for the video conference and for those who must call in via a phone line are below.

d\plain

d\plainConference ID: [RCW 42.56.230(5)] and Access Code [RCW 42.56.230(5)]

d\plainPhone access only - call: 360-902-7510 PIN: [RCW 42.56.230(5)]

d\plain

d\plainAll handouts are embedded as links in the agenda document.

d\plain

d\plain

d\plainIf you have questions, please contact Meri Waterhouse at: [waterML@dshs.wa.gov](mailto:waterML@dshs.wa.gov) or at 360-902-8035 before 11:00 a.m. At that time I will be in a meeting and unavailable until our video conference meeting begins. If you have an urgent need regarding the meeting after 11:00 please contact our administrative assistant, Christie Boman for help at: [boydcha@dshs.wa.gov](mailto:boydcha@dshs.wa.gov) or at: 360-902-7653.

d\plain

d\plainThanks everyone for the work you do to support our caregivers!

d\plain

d\plain

**d\plainMeri Waterhouse** / Program Manager / Foster Care Recruitment & Retention

d\plainChildren's Administration

d\plainWashington State Department of Social and Health Services

d\plain1115 Washington St., S.E. / PO Box 45710

d\plainOlympia, WA 98504-5710

d\plain360-902-8035 / [waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)

d\plainTransforming Lives

d plain

d plain

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[www.dshs.wa.gov/fosterparents](http://www.dshs.wa.gov/fosterparents)

d\plain

d\plain

# CAFPT (1624) VIDEO CONFERENCE MEETING

April 16, 2018

1:00 – 4:00 pm

**Conference ID** RCW 42.56.230(5) **and Access Code** RCW 42.56.230(5)

**Phone access only - call: 360-902-7510 PIN:** RCW 42.56.230(5)


## Team Members:



X	Victoria O'Banion Reg. 1 N.		Alla Mishin Reg. 1 N.		Silvia Zarate Reg. 1 S.		Vacant Reg. 1 S.	X	Ray Deck Reg. 2 N.	X	Lisa Page Reg. 2 N.	X	Aaron Edwards Reg. 2 S.	X	Shanna Alvarez Reg. 2 S.
X	Teena Williams Reg. 3 N.	X	Krista Piger Reg. 3 N.	X	Amy Gardner Reg. 3 S.		Stephanie Vombaur Reg. 3 S.	X	Beth Canfield FPAWS	X	Mike Canfield FPAWS				
	Connie Lambert- Eckel Act. Assist. Sec., CA	X	Toni Sebastian Dir. P & Policy CA	X	Barb Geiger Office Chief CA	X	Jeff Kincaid RA, Reg. 1 CA		Natalie Green RA, Reg. 2 CA		Joel Odimba RA, Reg. 3 CA	X	Darcey Hancock Acting Field Ops Director, CA	X	Ron Effland Acting DLR Admin CA
X	Meri Waterhouse FP R & R PM CA	X	Becky Taylor DLR PM, CA		Reg. 1 North First Alternate: Megan Caswell	x	Reg. 2 South First Alternate: Daniel J. Garcia		Reg. 2 South Second Alternate: Michael Wittry		Reg. 3 South First Alternate: Sheryl Herd		Reg. 3 South Second Alternate: RC Laird		


❖ Materials included as attachments in email	➤ Decision / additional action required
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Time	Agenda Item & Presenter	Purpose D – Decision U – Update I – Information	Outcome A – Approved NS – Not Supported T – Tabled	Follow-up task(s)	Who is responsible/ due date
1:00 – 1:10	Welcome/Roll Call Bob Hunner				

## Old Business

Time	Agenda Item & Presenter	Purpose D – Decision U – Update I – Information	Outcome A – Approved NS – Not Supported T – Tabled	Follow-up task(s)	Who is responsible/ Due Date
1:10 – 1:35	<p>1. Civility/Respect/Communication – Retaliation</p> <p></p> <p>❖ Civility - Respect - Communication - Elim</p> <p>2. “So you have a new placement” committee report</p>	<p>U</p> <p>I</p> <p>U</p>		<p>Follow-up report on April 12 meeting</p> <p>Meeting with Omsbuds Office</p>	<p>Connie Lambert-Eckel, CA</p> <p>Aaron Edwards, 1624 Reg. 2 South</p> <p>Beth Canfield, FPAWS</p>

	<p>3. CATs subgroup regarding OurKids app features</p> <p>4. CA proposed WAC revisions (RCW 34.05.310)</p> <p>5. Communication with FP regarding court dates</p> <p>“Re-homing” – Definition sought</p>	<p>U</p> <p>U</p>		<p>CA will develop a template for court reports to share with AOC</p>	<p>Anne Hunt, CATS</p> <p>Krissy Wright, DLR</p> <p>Toni Sebastian</p> <p>Toni Sebastian/FPAWS</p>
New Business – Each regional area may bring up to two (2) agenda items for discussion/action.					
1:35 – 2:10	<p><b>Children’s Administration:</b></p> <p>1. Relative Search Caregiver E-Learning Training development overview.</p> <p>2. Developing a Rights and Responsibilities Document for Caregivers <i>(Draft Sample sent to Team attached below)</i></p> <p> Rights Responsibilities for FF</p> <p>❖ Review/Discuss documents from other jurisdictions</p> <p> Draft-WA Caregiver Bill of Rights 4-12-18.</p> <p>❖</p>	<p>I</p> <p>D</p>			<p>Debi Gomi, CA Relative Search Program Manager</p> <p>Becky Taylor and 1624 Reps</p>
2:10 – 2:30	<p><b>FPAWS:</b></p> <p>1. Moves without 5-day notices – Administrative Moves, Moves “not in the child’s best interest” – Is there a report that tracks 5-day notices?</p> <p>CA Practice and Procedures Guide:</p>	<p>D</p>			<p>Mike and Beth Canfield</p>

	<a href="https://www.dshs.wa.gov/ca/5000-case-support/5650-considerations-notification-placement-moves">https://www.dshs.wa.gov/ca/5000-case-support/5650-considerations-notification-placement-moves</a>				
<b>2:30 – 2:50</b>	<b>Region 1 North:</b>  Lack of Community Conversations from DCYF in Eastern Washington	I			Victoria O'Banion and Alla Mishin
	<b>Region 1 South:</b>  No issues this quarter				
<b>2:50 – 3:10</b>	<b>Region 2 North:</b>  1. Visitation issues: <ul style="list-style-type: none"> <li>Foster parents being pressured to transport or supervise</li> <li>Policy inconsistency: Biological parents being encouraged to attend medical appointments, etc., where foster parents' right to privacy is being infringed.</li> </ul> 2. What changes can foster parents expect with the rollout of DCYF? For example, will DCYF recruit more childcare facilities willing to serve foster children?	I			Ray Deck and Lisa Page
		I			Ray Deck and Lisa Page
<b>3:10 - 3:30</b>	<b>Region 2 South:</b>  1. Timelines to Permanency project progress  2. Meet with CA/DEL leadership about the future of 1624   Apprvd Amended CAFPT Charter effectiv	U			Aaron Edwards and Shanna Alvarez
❖		I			

	<p>Summary: Current Mission, Projects &amp; Future Directions (April 2018)</p> <p><a href="https://docs.google.com/">https://docs.google.com/</a></p> <p>RCW 13.50.100</p> <p>RCW 13.50.100</p> <p>RCW 13.50.100</p>				
3:30 – 3:50	<p><b>Region 3 North:</b> Lack of daycare support for working foster parents with infants placed in their homes. Resources for infant spots in daycare facilities are limited. Suggestions:</p> <ul style="list-style-type: none"> <li>Rate increase for in-home foster parents that is comparable to licensed daycare centers.</li> </ul> <p>❖  child care rates - day care centers 2018.pdf</p> <ul style="list-style-type: none"> <li>More training for child care providers on how to support infants born drug affected.</li> <li>Increase licensed providers who can provide in-home daycare.</li> </ul>	D			Reg. 3 North Representatives Teena Williams Krista Piger
	<b>Region 3 South:</b> No Issues this quarter				
3:50 – 4:00	<b>Break</b>				
4:00- 5:00	Meet with DCYF and CA leadership				

**Next Video Conference Meeting: Monday, July 16, 2018; 1:00 – 4:00 p.m.**

From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Aaron Edwards](#)  
[Alla Mishin](#) RCW 13.50.100 [@gmail.com](#)  
[AMY GARDNER](#)  
[Beth Canfield](#)  
[Bogart, Michelle \(DSHS/CA\)](#)  
[Canfield, Mike](#)  
[Christiansen, Michelle A \(DSHS/CA\)](#)  
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[Johnson, Silvia \(DSHS/CA\)](#)  
[Kim Fordham \(kfordham@ewu.edu\)](#)  
[Kincaid, Jeff \(DSHS/CA\)](#)  
[LaBelle, Nicole \(DSHS/CA\)](#)  
[Lambert-Eckel, Connie \(DSHS/CA\)](#)  
[Lawlor, Yen \(DSHS/CA\)](#)  
[Leeann Marshel](#)  
[Lisa Page](#)  
[Luke Wickham](#)  
[Lynn, Debbie \(DSHS/CA\)](#)  
[March, John \(DSHS/CA\)](#)  
[Marzest, Yolanda](#)  
[McKeown, Pamela \(DSHS/CA\)](#)  
[Megan Caswell](#) RCW 13.50.100 [@gmail.com](#)  
[Melissa Russell](#)  
[Michael Tyers](#)  
[Michael Wittry](#)  
[Morrison, Deanna \(DSHS/CA\)](#)  
[Needham, David A. \(DSHS/CA\)](#)  
[Odimba, Joel \(DSHS/CA\)](#)  
[Pemberton, Jon C. \(DSHS/CA\)](#)  
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[R.C. Laird](#)  
[Ramsay, Kathy \(DSHS/CA\)](#)  
[Ray Deck 3](#)  
[Ray Deck III](#)  
[Rhodes, Chris \(DSHS/CA\)](#)  
[Rissone, Joseph \(DSHS/CA\)](#)  
[Robert Hunner](#)  
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[Tovar, Maria D \(DSHS/CA\)](#)  
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[Tyler Helbach](#)  
[Van Veen, Hannahlyn J. \(DSHS/CA\)](#)  
[Victoria O'Banion \[RCW 13.50.100\]@gmail.com](#)  
[Waterhouse, Meri \(DSHS/CA\)](#)  
[Welch, Maribel \(DSHS/CA\)](#)  
[Wright, Kristina \(DSHS/CA\)](#)

Date: 4/13/2018 2:14:39 AM

Subject: CAFPT (1624) Agenda April 2018

Attachments: CAFPT (1624) Agenda April 2018.docx

d\plainHello Everyone,

d\plain

d\plainAttached is the agenda for the CAFPT (1624) Monday, April 16, 1:- 5:00 p.m. video conference meeting. Please have your video conference sites linked in early as we will begin the meeting right at 1:00 p.m. Log-in information for the video conference and for those who must call in via a phone line are below.

d\plain

d\plainConference ID: [RCW 42.56.230(5)] and Access Code [RCW 42.56.230(5)]

d\plainPhone access only - call: 360-902-7510 PIN: [RCW 42.56.230(5)]

d\plain

d\plainAll handouts are embedded as links in the agenda document.

d\plain

d\plain

d\plainIf you have questions, please contact Meri Waterhouse at: [waterML@dshs.wa.gov](mailto:waterML@dshs.wa.gov) or at 360-902-8035 before 11:00 a.m. At that time I will be in a meeting and unavailable until our video conference meeting begins. If you have an urgent need regarding the meeting after 11:00 please contact our administrative assistant, Christie Boman for help at: [boydcha@dshs.wa.gov](mailto:boydcha@dshs.wa.gov) or at: 360-902-7653.

d\plain

d\plainThanks everyone for the work you do to support our caregivers!

d\plain

d\plain

**d\plainMeri Waterhouse** / Program Manager / Foster Care Recruitment & Retention

d\plainChildren's Administration

d\plainWashington State Department of Social and Health Services

d\plain1115 Washington St., S.E. / PO Box 45710

d\plainOlympia, WA 98504-5710

d\plain360-902-8035 / [waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)

d\plainTransforming Lives

d plain

d plain

d\plainConsider becoming a foster parent – kids from your community who have been abused and neglected need your help. Will it be easy? Not every day. . . Will it be worth it? **Absolutely!**

[www.dshs.wa.gov/fosterparents](http://www.dshs.wa.gov/fosterparents)

d\plain

d\plain

# CAFPT (1624) VIDEO CONFERENCE MEETING

April 16, 2018


1:00 – 4:00 pm



**Conference ID:** RCW 42.56.230(5) **and Access Code:** RCW 42.56.230(5)

**Phone access only - call: 360-902-7510 PIN:** RCW 42.56.230(5)


## Team Members:

X	Victoria O'Banion Reg. 1 N.		Alla Mishin Reg. 1 N.		Silvia Zarate Reg. 1 S.		Vacant Reg. 1 S.	X	Ray Deck Reg. 2 N.	X	Lisa Page Reg. 2 N.	X	Aaron Edwards Reg. 2 S.	X	Shanna Alvarez Reg. 2 S.
X	Teena Williams Reg. 3 N.	X	Krista Piger Reg. 3 N.	X	Amy Gardner Reg. 3 S.		Stephanie Vombaur Reg. 3 S.	X	Beth Canfield FPAWS	X	Mike Canfield FPAWS				
	Connie Lambert-Eckel Act. Assist. Sec., CA	X	Toni Sebastian Dir. P & Policy CA	X	Barb Geiger Office Chief CA	X	Jeff Kincaid RA, Reg. 1 CA		Natalie Green RA, Reg. 2 CA		Joel Odimba RA, Reg. 3 CA	X	Darcey Hancock Acting Field Ops Director, CA	X	Ron Effland Acting DLR Admin CA
X	Meri Waterhouse FP R & R PM CA	X	Becky Taylor DLR PM, CA		Reg. 1 North First Alternate: Megan Caswell	x	Reg. 2 South First Alternate: Daniel J. Garcia		Reg. 2 South Second Alternate: Michael Wittry		Reg. 3 South First Alternate: Sheryl Herd		Reg. 3 South Second Alternate: RC Laird		

❖ Materials included as attachments in email				➤ Decision / additional action required	
Time	Agenda Item & Presenter	Purpose D – Decision U – Update I – Information	Outcome A – Approved NS – Not Supported T – Tabled	Follow-up task(s)	Who is responsible/ due date
1:00 – 1:10	Welcome/Roll Call Bob Hunner				
Old Business					
Time	Agenda Item & Presenter	Purpose D – Decision U – Update I – Information	Outcome A – Approved NS – Not Supported T – Tabled	Follow-up task(s)	Who is responsible/ Due Date
1:10 – 1:35	1. Civility/Respect/Communication – Retaliation  Civility - Respect - Communication - Elim	U		Follow-up report on April 12 meeting  Meeting with Omsbuds Office	Connie Lambert-Eckel, CA  Aaron Edwards, 1624 Reg. 2 South
	❖ 2. “So you have a new placement” committee report	I  U			Beth Canfield, FPAWS

	<p>3. CATs subgroup regarding OurKids app features</p> <p>4. CA proposed WAC revisions (RCW 34.05.310)</p> <p>5. Communication with FP regarding court dates</p> <p>“Re-homing” – Definition sought</p>	<p>U</p> <p>U</p>		<p>CA will develop a template for court reports to share with AOC</p>	<p>Anne Hunt, CATS</p> <p>Krissy Wright, DLR</p> <p>Toni Sebastian</p> <p>Toni Sebastian/FPAWS</p>
New Business – Each regional area may bring up to two (2) agenda items for discussion/action.					
1:35 – 2:10	<p><b>Children’s Administration:</b></p> <p>1. Relative Search Caregiver E-Learning Training development overview.</p> <p>2. Developing a Rights and Responsibilities Document for Caregivers <i>(Draft Sample sent to Team attached below)</i></p> <p> Rights Responsibilities for FF</p> <p>❖ Review/Discuss documents from other jurisdictions</p> <p> Draft-WA Caregiver Bill of Rights 4-12-18.</p> <p>❖</p>	<p>I</p> <p>D</p>			<p>Debi Gomi, CA Relative Search Program Manager</p> <p>Becky Taylor and 1624 Reps</p>
2:10 – 2:30	<p><b>FPAWS:</b></p> <p>1. Moves without 5-day notices – Administrative Moves, Moves “not in the child’s best interest” – Is there a report that tracks 5-day notices?</p> <p>CA Practice and Procedures Guide:</p>	<p>D</p>			<p>Mike and Beth Canfield</p>



	<p>Summary: Current Mission, Projects &amp; Future Directions (April 2018)</p> <p><a href="https://docs.google.com">https://docs.google.com</a></p> <p>RCW 13.50.100</p> <p>RCW 13.50.100</p>				
3:30 – 3:50	<p><b>Region 3 North:</b> Lack of daycare support for working foster parents with infants placed in their homes. Resources for infant spots in daycare facilities are limited. Suggestions:</p> <ul style="list-style-type: none"> <li>Rate increase for in-home foster parents that is comparable to licensed daycare centers.</li> </ul> <p>❖  child care rates - day care centers 2018.pdf</p> <ul style="list-style-type: none"> <li>More training for child care providers on how to support infants born drug affected.</li> <li>Increase licensed providers who can provide in-home daycare.</li> </ul>	D			Reg. 3 North Representatives Teena Williams Krista Piger
	<b>Region 3 South:</b> No Issues this quarter				
3:50 – 4:00	<b>Break</b>				
4:00- 5:00	Meet with DCYF and CA leadership				

**Next Video Conference Meeting: Monday, July 16, 2018; 1:00 – 4:00 p.m.**

From: [Waterhouse, Meri \(DSHS/CA\)](#)  
To: [Aaron Edwards](#)  
[Alla Mishin](#) <sup>RCW 13.50.100</sup> [@gmail.com](#))  
[AMY GARDNER](#)  
[Beth Canfield](#)  
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[Victoria O'Banion RCW 13.50.100@gmail.com\)](#)  
[Waterhouse, Meri \(DSHS/CA\)](#)  
[Welch, Maribel \(DSHS/CA\)](#)  
[Wright, Kristina \(DSHS/CA\)](#)

Date: 4/13/2018 6:14:45 PM

Subject: AMENDED CAFPT (1624) Agenda April 2018

Attachments: AMENDED CAFPT (1624) Agenda April 2018.docx

d\plainPlease see the amended agenda; two documents have been embedded in the agenda document.  
d\plain

Old Business: #3: Foster Parent Portal Business Case  
d\plain

Old Business #5: AOC Dependency Court Order Template

d\plain

d\plainThank You,

d\plain

d\plain

**d\plainMeri Waterhouse** / Program Manager / Foster Care Recruitment & Retention

d\plainChildren's Administration

d\plainWashington State Department of Social and Health Services

d\plain1115 Washington St., S.E. / PO Box 45710

d\plainOlympia, WA 98504-5710

d\plain360-902-8035 / [waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)

*d\plainTransforming Lives*

d plain

d plain

Investigate West / Abramo, Allegra  
201805-PRR-261 / Appeal  
DCYF - 002048

d\plainConsider becoming a foster parent – kids from your community who have been abused and neglected need your help. Will it be easy? Not every day. . . Will it be worth it? ***Absolutely!***

[www.dshs.wa.gov/fosterparents](http://www.dshs.wa.gov/fosterparents)

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# CAFPT (1624) VIDEO CONFERENCE MEETING

April 16, 2018


1:00 – 4:00 pm





**Conference ID:** RCW 42.56.230(5) **and Access Code:** RCW 42.56.230(5)

**Phone access only - call: 360-902-7510 PIN:** RCW 42.56.230(5)

## Team Members:

X	Victoria O'Banion Reg. 1 N.		Alla Mishin Reg. 1 N.		Silvia Zarate Reg. 1 S.		Vacant Reg. 1 S.	X	Ray Deck Reg. 2 N.	X	Lisa Page Reg. 2 N.	X	Aaron Edwards Reg. 2 S.	X	Shanna Alvarez Reg. 2 S.
X	Teena Williams Reg. 3 N.	X	Krista Piger Reg. 3 N.	X	Amy Gardner Reg. 3 S.		Stephanie Vombaur Reg. 3 S.	X	Beth Canfield FPAWS	X	Mike Canfield FPAWS				
	Connie Lambert-Eckel Act. Assist. Sec., CA	X	Toni Sebastian Dir. P & Policy CA	X	Barb Geiger Office Chief CA	X	Jeff Kincaid RA, Reg. 1 CA		Natalie Green RA, Reg. 2 CA		Joel Odimba RA, Reg. 3 CA	X	Darcey Hancock Acting Field Ops Director, CA	X	Ron Effland Acting DLR Admin CA
X	Meri Waterhouse FP R & R PM CA	X	Becky Taylor DLR PM, CA		Reg. 1 North First Alternate: Megan Caswell	x	Reg. 2 South First Alternate: Daniel J. Garcia		Reg. 2 South Second Alternate: Michael Wittry		Reg. 3 South First Alternate: Sheryl Herd		Reg. 3 South Second Alternate: RC Laird		

❖ Materials included as attachments in email				➤ Decision / additional action required	
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1:00 – 1:10	Welcome/Roll Call Bob Hunner				
Old Business					
Time	Agenda Item & Presenter	Purpose D – Decision U – Update I – Information	Outcome A – Approved NS – Not Supported T – Tabled	Follow-up task(s)	Who is responsible/ Due Date
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	2. “So you have a new placement” committee report	U			Beth Canfield, FPAWS

❖	<p>3. CATs subgroup regarding OurKids app features</p>  <p>Foster Parent Portal Business Case V6.doc</p> <p>4. CA proposed WAC revisions (RCW 34.05.310)</p> <p>5. Communication with FP regarding court dates</p>  <p>JU03_0500_Dependency ReviewPermanency</p> <p>6. "Re-homing" – Definition needed</p>	U  U		CA will provide the AOC Court hearing template	<p>Anne Hunt, CATS</p> <p>Krissy Wright, DLR</p> <p>Toni Sebastian</p> <p>Toni Sebastian/FPAWS</p> <p>Toni Sebastian</p>
New Business – Each regional area may bring up to two (2) agenda items for discussion/action.					
1:35 – 2:10	<p><b>Children's Administration:</b></p> <p>1. Relative Search Caregiver E-Learning Training development overview.</p> <p>2. Developing a Rights and Responsibilities Document for Caregivers <i>(Draft Sample sent to Team attached below)</i></p>  <p>Rights Responsibilities for FF</p> <p>❖ Review/Discuss documents from other jurisdictions</p>  <p>Draft-WA Caregiver Bill of Rights 4-12-18.</p> <p>❖</p>	I          D			<p>Debi Gomi, CA Relative Search Program Manager</p> <p>Becky Taylor and 1624 Reps</p>
2:10 –	FPAWS:				





From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Lambert-Eckel, Connie \(DSHS/CA\)](#)

[Geiger, Barbara \(DSHS/CA\)](#)

[Sebastian, Toni \(DSHS/CA\)](#)

[Bogart, Michelle \(DSHS/CA\)](#)

[Meyer, Melanie \(DSHS/CA\)](#)

[Wright, Kristina \(DSHS/CA\)](#)

[Reeves, Ruben \(DSHS/CA\)](#)

[Effland, Ron \(DSHS/CA\)](#)

[Sarber, Stephanie \(DSHS/CA\)](#)

[Kukas, Kevin \(DSHS/CA\)](#)

Date: 1/17/2018 5:20:05 PM

Subject: RE: 1624 Agenda Items

The Foster Parent 1624 quarterly video conference meeting is Monday 1/22/18 @ 1:00 - 4:00 pm in room SL-04.

Will you please identify appropriate staff from your section to be at the 1624 video-conference meeting

I've included some of the text the 1624 representatives have sent in for their regional discussions.

Meri

---

From: Waterhouse, Meri (DSHS/CA)

Sent: Monday, December 18, 2017 10:45 AM

To: Lambert-Eckel, Connie (DSHS/CA) <LambeCM@dshs.wa.gov>; Geiger, Barbara (DSHS/CA) <GeigeBL@dshs.wa.gov>; Sebastian, Toni (DSHS/CA) <SebasTM@dshs.wa.gov>; Bogart, Michelle (DSHS/CA) <BogarML@dshs.wa.gov>

Subject: FW: 1624 Agenda Items from R2N

Hi Ladies,

The 1624 agenda building meeting was held today. Here are some of the topics coming forward to the Jan. 22<sup>nd</sup> state video conference meeting:

Old Business: (1:10 - 1:30 pm)

- Civility Respect Communications

- Connie's meeting with 1624 Reps from Reg. 2 South on Permanency legal issues

- update on Whistleblower use in other jurisdictions

- So You have a new Placement class subcommittee report

- Supporting the Our Kids mobile App and users

Reg. 1 North No topics

Reg. 1 South No topics resolved in region

Reg. 2 North (1:55 - 2:15 pm)

**1. MEDIATION AVAILABLE FOR STRAINED SW/FP RELATIONSHIPS**

In the meeting with Jennifer Strus regarding retaliation, it was raised that a professional mediator could be called in when a relationship between a social worker and a foster parent has broken down. We'd like to raise this idea once again to ensure it hasn't gotten lost in the hand-off to the new Acting Assistant Secretary.

**COMMUNICATION REGARDING COURT DATES**

Once again, communication with the foster parents about court dates was a theme in our region.

We heard reports of:

- Foster parents not knowing that a hearing was imminent

Completed caregiver reports not being delivered from SW to the court  
Hearings occurring w/o any communication to FP about what was decided

I believe we should seek a solution that doesn't rely on social workers or supervisors remembering to do one more thing. How could these notifications be automated

Reg. 2 South (2:15 – 2:35 pm)

Communication Issues Timelines related to permanency

Reg. 3 North No Topics

Reg. 3 South (2:55 – 3:15 pm)

**1. LACK OF ADEQUATE RESPITE CARE RESOURCES.**

- a. This problem leads to disrupted placements and has become a retention issue. Region 3 South asks that Children's Administration explore ways to better incentivize respite care providers, to include exploring raising the rates paid for respite care. Using family members or friends for respite under prudent parenting is not always an option because the children's behaviors require care from a trained, experienced provider.

**2. MANDATE CAREGIVERS RECEIVE 24-48 HOURS NOTICE WHEN MEETINGS OR VISITATION SCHEDULES ARE CHANGED.**

- a. Children's Administration to mandate that caregivers be given 24-48 hours notice when meetings or visitation schedules are changed. Caregivers want to be accommodating, but lack of notice makes this difficult and creates hardships for children and families.

**FPAWS – (3:15 – 3:35 pm)**

1. **Group discussion on shared Decision Making Meetings:** (SDMM): We would like CAFPT to begin the conversation, that when a shared decision-making meeting involves a private agency, a representative from that agency be at the SDMM. When a decision to offer a relinquishment, or DLR will begin revocation of the foster home's license, we request that a foster parent representative be designated by one of these recognized foster parent groups. FPAWS, Fostering Together Liaison, Foster Washington Mentor or a CAFPT Representative be at the SDMM.
2. **Rehoming:** Re-Homing Discussion on Adopt. Family placement decisions and impact on - when an adopted home places one of their adopted children in another home, that each case be looked at individually and not be the sole impetus for the foster home's license being questioned. There is a culture among DLR CPS and Licensing that Re-Homing breaks the permanency established by adoption and the character and suitability of the foster parents become reason for relinquishment or revocation.

**CA: New WAC Info – Krissy Wright (3:35 – 3:55 pm)**

**Facilitator's wrap up – (3:55 – 4:00 pm)**

From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Aaron Edwards](#)  
[Alla Mishin](#) <sup>RCW 13.50.100</sup> [@gmail.com](#))  
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[Chung, Xuan \(DSHS/CA\)](#)  
[Churchwell, Jason \(DSHS/CA\)](#)  
[Cooper, Dawn \(DSHS/CA\)](#)  
[Corrales, Marissa \(DSHS/CA\)](#)  
[Devoy, Peggy \(DSHS/CA\)](#)  
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[Elizabeth Griffin Hall](#)  
[Fernandez, Arthur \(UW Alliance\)](#)  
[Geiger, Barbara \(DSHS/CA\)](#)  
[Green, Natalie \(DSHS/CA\)](#)  
[Hancock, Darcey \(DSHS/CA\)](#)  
[Hannon, Denise E \(DSHS/CA\)](#)  
[Hinkle-Rodriguez, Jan \(DSHS/CA\)](#)  
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[Windy Hancock](#)  
[Wright, Kristina \(DSHS/CA\)](#)

**Date:** 10/4/2017 9:22:42 PM

**Subject:** Agenda CAFPT (1624) Team Monday, October 16, 2017

**Attachments:** Final Agenda - CAFPT Meeting October 16 2017.pdf  
Proposed CAFPT Charter Revised 12-19-2016.docx

The October 1624 Team meeting will be held in person at the Tacoma DCFS Office. This meeting will also recognize the 10 year anniversary of the 1624 Team.

**Date:**

Monday, October 16, 2017 1:00 - 4:00 p.m.

**Location:**

Division of Children and Family Services  
1949 S. State Street, 1<sup>st</sup> Floor, Room 195  
Tacoma, WA

Video Conference and Conference calling is still available for the meeting. Information with call in numbers and access codes are included on the First page of the agenda.

**Meri Waterhouse, Program Manager**

Foster Care Recruitment   Retention

Children s Administration

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**Foster Parent 1624 Statewide Consultation Team  
Meeting Agenda, October 16, 2017 1:00 – 4:00 p.m.**

**Conference ID:** [RCW 42.56.230(5)] **and Access Code:** [RCW 42.56.230(5)]  
**Phone access only - call: 360-902-7510 PIN:** [RCW 42.56.230(5)]

**Introductions**

**Recognition: 10<sup>th</sup> Anniversary of the Foster Parent Consultation (1624) Team**

**Review of Agenda**

**BUSINESS CARRIED FORWARD**

**AGENDA TOPICS**

**1. FPAWS (See Handout) -- Proposed 1624 Charter Revisions**

The proposal to allow “former foster parents” will be discussed and brought for a vote to the 1624 membership at the October meeting; this has a direct impact on the pending nominations and elections of foster parent representatives for the 2018 CAFPT (1624) team.

A quorum will be necessary for the vote. If the issue is passed, “former foster parents” will be eligible for nomination/election to the 1624 team for 2018. If the vote is not passed, or if the quorum is not present, the nomination/election process will remain available only to currently licensed foster parents.

**REPORTS**

FPAWS clarified that the only change they are proposing is to allow “former foster parents” to be eligible to serve as regional representatives.

A question was raised about the definition of “former,” i.e., how many years since being licensed.

Changes to the 1624 Charter require a vote of three-fourths of the total number of members. The requisite numbers were not in attendance.

Necessary polling of CA leadership and 1624 members was not accomplished prior to the July meeting.

<p><b>1. Region 2 South – Issue carried forward from April meeting. See Handout – “Foster Parent Retention Survey Results April 2017”</b></p> <p>Two of the major topics that surfaced in the retention survey were:</p> <ul style="list-style-type: none"> <li>a) The serious impact that extended placements have on foster families.</li> <li>b) The need for a greater voice in court for foster families, especially improving the caregiver report process. The report process needs to be explained better to foster parents. It's recommended that an electronic report submission option be developed.</li> </ul>	<p>Shanna Alvarez presented the results of the retention survey. She spoke about the re-traumatization that happens when a child is moved, systemic barriers to permanency, concerns about the permanency timelines, and TPR delays.</p> <p>A recommendation was made that CA create a policy that places priority on the child's attachment when making placement decisions.*</p> <p>It was pointed out that CA's and the legal standard is “best interest of the child.” *</p> <p>Also discussed was the importance of social workers being able to describe for foster parents all of the complexities involved in the decision-making process.</p> <p>*Jennifer Struss suggested that the prioritizing of “attachment” over “best interest of the child” should be the topic of a separate meeting. No meeting has been scheduled at this time.</p>	
<p><b>2. Disclosure of case information to foster families</b></p>	<p>Jennifer Strus will consult with the AAG. Waiting for AAG response.</p>	

<p><b>3. Retaliation</b></p> <p>Child moves are sometimes retaliatory. Following the “chain of command” can cause even more trouble. After a child has been moved, caregivers aren’t allowed to inquire about the child’s situation. And they also are told they can’t complain because they aren’t involved in the case anymore</p>	<p>A second meeting was held on September 27, 2017.</p>	
<p><b>4. FPAWS – Concerns were raised about the amount of information offered in training to foster parents early in the orientation/licensing process.</b></p> <p><b>Recommendation: “So You Have a New Placement – Now What?” should be mandatory training before a license is issued.</b></p>	<p>A committee was formed to discuss and make recommendations regarding a recommendation that “So You Have a New Placement....” be a required course. (Beth Canfield, Amy Gardner, Cara Leyshon, Shala Crow)</p>	
<p><b>5. Region 2 South – Continuing Issue</b></p> <p>There is a serious lack of child care and respite resources. (See also Region 3 South.)</p>	<p>Ross Hunter confirmed that there are some parts of the state that have almost no supported child care available.</p> <p>He reported that recently-approved rate increases, and particularly the infant rates, are expected to partially ease the situation.</p> <p>Ross Hunter will create a “heat map” of child care availability, especially for infants 0-3 years of age.</p>	

<p><b>Region 2 South – Continuing Issue</b></p> <p>Support for caregivers with grief and loss issues is needed. Region 2 would like to collaborate with other Regions on this topic.</p>	<p>Toni Sebastian suggested using (or modelling on) the existing volunteer peer-to-peer Critical Incident Responders system.</p> <p>The 1½ days of training for critical incident response volunteers could be hosted by FPAWS.</p>	
<p><b>Region 2 North and Region 3 North – End Harm (Intake) Phone Number</b></p> <p>The intake phone number is not responsive or has long wait times. Several foster parents have reported no response or long wait times on the intake line (10 individual reports of wait times in excess of 40 minutes).</p> <p>We recommend:</p> <ol style="list-style-type: none"> <li>1. Add an intake email for non-emergency reporting from foster parents and agencies (e.g., a child fell and I took them to the ER for 2 stitches). This would reduce call volume to only reports of suspected abuse from the public and caregiver emergencies.</li> <li>2. Create a decision-making flowchart to help foster parents decide what course of contact/reporting to engage in for each situation. While there is a handout regarding this topic included in CCT, it is not a flowchart and thus is less useful as a reference tool.</li> <li>3.</li> </ol>	<p>Michael Behar reported on the status of the End Harm telephone response. He stated that call volume has increased and staffing levels haven't been sufficient to meet the demand. New (temporary) positions have been added.</p> <p>The existing (current) phone technology does not link to any computer system, which reduces its usefulness.</p> <p>CA developed and presented a plan for an improved voice communication system, which was rejected by Washington Technology.</p> <p>Online reporting has been studied (Texas and Florida, especially), but they do not appear to satisfy Washington needs, and come with their own limitations.</p>	

<p><b>Region 3 North – Problems with the End Harm</b></p> <p>Caregivers who call the End Harm number (1-866-END HARM) experience very long wait times. When to use the End Harm number is confusing for foster parents on what should be reported. A direction flow chart developed by CA would help caregivers know what must be reported and what could just be reported to the child’s worker on the next work day.</p>	<p>Darcy Hancock distributed two different versions of a handout that describes what situations need to be reported by caregivers, to whom, and the timeline. One is a handout from CCT, the other is a newer draft version.</p> <p>She requested feedback on which version would be most useful.</p>	
<p><b>Region 2 North – Issues with the “Our Kids” app</b></p> <p>Many foster parents report not having been notified about its existence. Several people reported problems with the app.</p> <p>The sign-up form isn’t appropriately forgiving. It validates based on “physical address”, which for some caregivers is labeled “primary address.”</p> <p>Those who are able to get signed up are seeing error messages or no-data. We don’t know of anyone who successfully signed up and gained access to case-relevant information.</p> <p>We recommend:</p> <ol style="list-style-type: none"> <li>1. Make sign-up form validate based on fewer pieces of data to make it more forgiving.</li> <li>2. Clean up Famlink data on caregivers (uniform usage of fields).</li> <li>3. Establish a person or team of persons within the child welfare community who have the tools,</li> </ol>	<p>Kevin Kukas, Acting Products Manager, CA Technology Services, responded to the various concerns that were raised. Approximately 586 caregivers have registered and 300+ have downloaded the app.</p> <p>With respect to the registration process, Kevin explained that three specific pieces of data are required to meet state and federal security requirements. One is the user’s physical address. This became a big problem during the registration process because FamLink has so many different address possibilities and there are delays in entering address changes.</p> <p>Another issue has to do with logging in at the portal. Users need to download <small>RCW 42.56.230(5)</small>, which is an application that is used to enable the use of mobile devices. It must be on any</p>	

<p>skills, and willingness to help foster parents troubleshoot.</p> <p>4. When (and not before) these fixes have been applied and tested, plan and launch a messaging campaign to inform foster parents of the Our Kids app, how to get it and use it.</p>	<p>mobile device that accesses the portal.</p> <p>CA Technology Services has resolved over 200 trouble tickets and has streamlined the registration process.</p> <p>Once initial issues have been resolved, there will be a formal rollout using <b>Caregiver Connection</b>, Facebook, and SPSS as vehicles.</p> <p><b>Help Desk: 360-725-4357</b></p> <p>Kevin Kukas, Meri Waterhouse, and Ray Deck will prepare a “users guide” to help folks register and login to the portal.</p>	
<p><b>FPAWS</b> – There seems to be some confusion among foster parents and workers about the meaning of a foster/adopt home study license. In many cases communication about concurrent planning, expectations for reunification, and likelihood of adoption is unclear to foster families.</p>	<p>This agenda item was misstated.</p> <p>Should the course, “Adoption Through Foster Care,” be required for families considered to be foster/adopt?</p> <p>Also, social workers need to know how to have permanency conversations with caregivers.</p> <p>The Alliance will look at the available caregiver and social worker training, and consider the possibility of redesign.</p>	

	NEW BUSINESS	
AGENDA TOPIC	CONSULTATION	ACTION
<b>Region 1 North</b> <i>Continuing lack of daycare resources</i>	This issue will be discussed during the Business Carried Forward section of the agenda.	
<b>Region 1 North</b> <i>After Hours Intake – Long wait times</i>	This issue will be discussed during the Business Carried Forward section of the agenda.	
<b>Region 1 South -- None</b>		
<b>Region 2 North</b> <i>SB 5890 was passed at the very end of the most recent legislative session and it is schedule to be effective on October 19. The bill contains an eclectic set of policy changes that impact foster care in a broad way. We would like to hear about the department's plan to implement this new law.</i>		
<b>Region 2 North</b> <i>Visitation remains a challenge for many foster families. In particular we've heard several different reports of related instances:</i>  <i>When a case goes from supervised to unsupervised visitation, that a social worker has presumed that</i>		

<p><i>the foster parent will supervise or that the visit will occur in the foster parent's home.</i></p> <p><i>In other situations, we have heard reports of courts ordering biological parents to attend medical appointments that foster parents are bringing a child to. Without a visit supervisor or social worker also in attendance at such an appointment, foster parents are then assuming a supervision role.</i></p> <p><b><i>How are new workers trained to transition a case from supervised to unsupervised visitation, and how is transportation to an unsupervised visit provided for?</i></b></p>		
<p><b>Region 2 South</b></p> <p><b><i>(1) Child Care:</i></b> <i>We know that there are ongoing discussions going on about the childcare crisis and how this relates to lack of foster families able to take 0-5 placements (foster families work--no place for the kids). We request for 3 action items in this area:</i></p> <p><b><i>a. Data from 2 sources:</i></b> <i>We have informal reports from many families stating that finding childcare placements is a significant burden on families. While we have these informal reports, we need actual data on the actual shortage despite foster parents being giving a list? We have people power to analyze the data. We just need the data.</i></p> <p><b><i>- DEL data:</i></b> <i>We need a list of licensed childcare providers (from DEL) to match up with our list of 0-5 kiddos in care that need childcare (that we are getting from CA). We'd like 2 lists:</i></p>		

- a list of all licensed providers broken down by region
- a sublist of all licensed providers that currently accept DHS currently

- **CA Data:** children in care by age by region (already obtained through last regional meeting)

**b. CA support for FP with childcare search:** First-having to call 20 plus places on the list and engage in back and forth phone tag, appointments and paperwork is a significant burden with a new placement having just arrived. Support in this step would be helpful. When accepting a child, we need CA's support in finding childcare that goes beyond a list of numbers to call. Thoughts?

**c. Emergency Capacity Increases?:** Even when families do call all of the places on the childcare list that supposedly accept vouchers, all of them typically either have a 6-9 month wait list and/or say that they do accept vouchers, but are not currently accepting any more children on vouchers. This requires some creative brainstorming with DEL.

We've submitted the suggestion of communicating with DEL about potentially allowing the capacity to increase by 1 for emergent foster placements while families are on waitlists for longer term child care options. We are hoping that our data and analyses will help inform this push.

<p><b>Region 2 South</b></p> <p><b><i>(2) Court data: Following up on the results of the 800+ foster parent survey (completed by Shanna Alvarez) we need to understand the timeline issues to address retention. Identifying where the breakdown is in establishing timely permanency using data (TPR packet to AAG? AAG review and filing? Continuances? Delays in identifying kin to reunify?--these are just guesses at this point without data)</i></b></p> <ul style="list-style-type: none"> <li>- We are working with POC to still try to get data from the courts to find out where the delays are.</li> <li>- We have a group of statisticians ready to look at the data as volunteers. But we need the data.</li> <li>- We have not heard from Jennifer's office to schedule a meeting as was discussed in the last state meeting. We now understand she is transitioning out of the department. Who can support us in this work now?</li> <li>- We need CA's support in getting this data and then we can run with it! Who can help?</li> </ul>		
<p><i>Many FP want to attend court but cannot each time due to work and the continued unpredictable continuances and delays. There is a lack of clarity around why exactly FP can attend court to get detailed case information but cannot get court reports with the same information (which addresses the retention issue around lack of voice particularly in a long term placement).</i></p>		

## Region 2 South

### (3) Policy Education/Updates:

- 1624's are doing their best to be good representative and advocates despite not being experts on the policies. We can bring the FP voice, but we need CA to help us be informed on policies collaboratively.
- We may come to the table with questions based on our current understanding of policies (like in the last meeting our questions were based on policies that were on CA's website which we have now worked with CA to get corrected). Rather than saying "that's old policy"--help us understand the context of why it changed and what the updates are so that we can pass that information on.
- At our regional meeting, we discussed having CA staff provide policy updates for FP's and 1624's at each meeting so we can help disperse accurate and up to date information to foster parents.
- In the long term, as this moves over to DEL this brings up the goal of making sure internal/external policies are clear to both SW and FP and that everyone has access to such policies in a user friendly manner. Access to up to date policies and an alert of updated policies and use 1624 meetings to keep us updated so we can better inform foster parents

## Region 3 North – None

## Region 3 South

*Reimbursement Issues (Payments for providing respite; clothing vouchers; exceptional costs)*

## Region 3 South

*Adoption support negotiations are very difficult. Foster parents report delays in finalizing adoptions, and frustration around this. Meri Waterhouse explained that federal requirements include negotiation for adoption support, and while 80% of the foster care payment is the cap, this cannot be automatically given across the board.*

<p><b>FPAWS</b></p> <p><i>We are asking for CPS/DLR to do complete investigations for caregivers. One suggestion is to create a check list that shows who was contacted during the investigation i.e., School, daycare &amp; therapist and that all information gathered is included in the report and a copy given to the caregiver. The caregiver needs to be informed both in person and in writing what the allegation against them is.</i></p>		
<p><b>Children's Administration</b></p> <p><i>WA Tech currently hosts CA's Foster Parent/Caregiver Listserv. They will discontinue this service in December. CA is working on a new distribution to manage and improve dissemination of information and the monthly delivery of the Caregiver Connection.</i></p> <p><b>Save the Date:</b></p> <p>Sunday, May 20, 2018: 10<sup>th</sup> Annual Seattle Mariners <i>We Are Family</i> event at Safeco Field, Seattle</p>		
<p><b>NEXT MEETING – Monday, January 22, 2018 1:00 – 4:00</b></p>		



### Work Team Composition

The term “foster parent”	“	“	“
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### Alternates

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### Foster Parent Period of Service

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### Meetings

#### Statewide Meetings:

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Minutes will be posted on the FPAWS and CA's foster parent web sites, once

## Reports:

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From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Aaron Edwards](#)  
[Alla Mishin](#) <sup>RCW 13.50.100</sup> [@gmail.com](#))  
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[Perez, Dorene \(DSHS/CA\)](#)  
[Pritchard, Darla E \(DSHS/CA\)](#)

[R.C. Laird](#)  
[Ramsay, Kathy \(DSHS/CA\)](#)  
[Ray Deck 3](#)  
[Ray Deck III](#)  
[Rhodes, Chris \(DSHS/CA\)](#)  
[Rissone, Joseph \(DSHS/CA\)](#)  
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[Victoria O'Banion RCW 13.50.100@gmail.com\)](#)  
[Waterhouse, Meri \(DSHS/CA\)](#)  
[Welch, Maribel \(DSHS/CA\)](#)  
[Wright, Kristina \(DSHS/CA\)](#)

Date: 4/13/2018 2:14:39 AM

Subject: CAFPT (1624) Agenda April 2018

Attachments: CAFPT (1624) Agenda April 2018.docx

d\plainHello Everyone,

d\plain

d\plainAttached is the agenda for the CAFPT (1624) Monday, April 16, 1:- 5:00 p.m. video conference meeting. Please have your video conference sites linked in early as we will begin the meeting right at 1:00 p.m. Log-in information for the video conference and for those who must call in via a phone line are below.

d\plain

d\plainConference ID: RCW 42.56.230(5) and Access Code RCW 42.56.230(5)

d\plainPhone access only - call: 360-902-7510 PIN: RCW 42.56.230(5)

d\plain

d\plainAll handouts are embedded as links in the agenda document.

d\plain

d\plain

d\plainIf you have questions, please contact Meri Waterhouse at: [waterML@dshs.wa.gov](mailto:waterML@dshs.wa.gov) or at 360-902-8035 before 11:00 a.m. At that time I will be in a meeting and unavailable until our video conference meeting begins. If you have an urgent need regarding the meeting after 11:00 please contact our administrative assistant, Christie Boman for help at: [boydcha@dshs.wa.gov](mailto:boydcha@dshs.wa.gov) or at: 360-902-7653.

d\plain

d\plainThanks everyone for the work you do to support our caregivers!

d\plain

d\plain

**d\plainMeri Waterhouse** / Program Manager / Foster Care Recruitment & Retention

d\plainChildren's Administration

d\plainWashington State Department of Social and Health Services

d\plain1115 Washington St., S.E. / PO Box 45710

d\plainOlympia, WA 98504-5710

d\plain360-902-8035 / [waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)

d\plainTransforming Lives

d plain

d plain

d\plainConsider becoming a foster parent – kids from your community who have been abused and neglected need your help. Will it be easy? Not every day. . . Will it be worth it? **Absolutely!**

[www.dshs.wa.gov/fosterparents](http://www.dshs.wa.gov/fosterparents)

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d\plain

# CAFPT (1624) VIDEO CONFERENCE MEETING

April 16, 2018


1:00 – 4:00 pm



**Conference ID:** RCW 42.56.230(5) **and Access Code:** RCW 42.56.230(5)


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## Team Members:

X	Victoria O'Banion Reg. 1 N.		Alla Mishin Reg. 1 N.		Silvia Zarate Reg. 1 S.		Vacant Reg. 1 S.	X	Ray Deck Reg. 2 N.	X	Lisa Page Reg. 2 N.	X	Aaron Edwards Reg. 2 S.	X	Shanna Alvarez Reg. 2 S.
X	Teena Williams Reg. 3 N.	X	Krista Piger Reg. 3 N.	X	Amy Gardner Reg. 3 S.		Stephanie Vombaur Reg. 3 S.	X	Beth Canfield FPAWS	X	Mike Canfield FPAWS				
	Connie Lambert- Eckel Act. Assist. Sec., CA	X	Toni Sebastian Dir. P & Policy CA	X	Barb Geiger Office Chief CA	X	Jeff Kincaid RA, Reg. 1 CA		Natalie Green RA, Reg. 2 CA		Joel Odimba RA, Reg. 3 CA	X	Darcey Hancock Acting Field Ops Director, CA	X	Ron Effland Acting DLR Admin CA
X	Meri Waterhouse FP R & R PM CA	X	Becky Taylor DLR PM, CA		Reg. 1 North First Alternate: Megan Caswell	x	Reg. 2 South First Alternate: Daniel J. Garcia		Reg. 2 South Second Alternate: Michael Wittry		Reg. 3 South First Alternate: Sheryl Herd		Reg. 3 South Second Alternate: RC Laird		

❖ Materials included as attachments in email				➤ Decision / additional action required	
Time	Agenda Item & Presenter	Purpose D – Decision U – Update I – Information	Outcome A – Approved NS – Not Supported T – Tabled	Follow-up task(s)	Who is responsible/ due date
1:00 – 1:10	Welcome/Roll Call Bob Hunner				
Old Business					
Time	Agenda Item & Presenter	Purpose D – Decision U – Update I – Information	Outcome A – Approved NS – Not Supported T – Tabled	Follow-up task(s)	Who is responsible/ Due Date
1:10 – 1:35	1. Civility/Respect/Communication – Retaliation  Civility - Respect - Communication - Elim	U		Follow-up report on April 12 meeting  Meeting with Omsbuds Office	Connie Lambert-Eckel, CA  Aaron Edwards, 1624 Reg. 2 South
	❖ 2. “So you have a new placement” committee report	I  U			Beth Canfield, FPAWS

	<p>3. CATs subgroup regarding OurKids app features</p> <p>4. CA proposed WAC revisions (RCW 34.05.310)</p> <p>5. Communication with FP regarding court dates</p> <p>“Re-homing” – Definition sought</p>	<p>U</p> <p>U</p>		<p>CA will develop a template for court reports to share with AOC</p>	<p>Anne Hunt, CATS</p> <p>Krissy Wright, DLR</p> <p>Toni Sebastian</p> <p>Toni Sebastian/FPAWS</p>
New Business – Each regional area may bring up to two (2) agenda items for discussion/action.					
1:35 – 2:10	<p><b>Children’s Administration:</b></p> <p>1. Relative Search Caregiver E-Learning Training development overview.</p> <p>2. Developing a Rights and Responsibilities Document for Caregivers <i>(Draft Sample sent to Team attached below)</i></p> <p> Rights Responsibilities for FF</p> <p>❖ Review/Discuss documents from other jurisdictions</p> <p> Draft-WA Caregiver Bill of Rights 4-12-18.</p> <p>❖</p>	<p>I</p> <p>D</p>			<p>Debi Gomi, CA Relative Search Program Manager</p> <p>Becky Taylor and 1624 Reps</p>
2:10 – 2:30	<p><b>FPAWS:</b></p> <p>1. Moves without 5-day notices – Administrative Moves, Moves “not in the child’s best interest” – Is there a report that tracks 5-day notices?</p> <p>CA Practice and Procedures Guide:</p>	<p>D</p>			<p>Mike and Beth Canfield</p>

	<a href="https://www.dshs.wa.gov/ca/5000-case-support/5650-considerations-notification-placement-moves">https://www.dshs.wa.gov/ca/5000-case-support/5650-considerations-notification-placement-moves</a>				
<b>2:30 – 2:50</b>	<b>Region 1 North:</b>  Lack of Community Conversations from DCYF in Eastern Washington	I			Victoria O’Banion and Alla Mishin
	<b>Region 1 South:</b>  No issues this quarter				
<b>2:50 – 3:10</b>	<b>Region 2 North:</b>  1. Visitation issues: <ul style="list-style-type: none"> <li>Foster parents being pressured to transport or supervise</li> <li>Policy inconsistency: Biological parents being encouraged to attend medical appointments, etc., where foster parents’ right to privacy is being infringed.</li> </ul> 2. What changes can foster parents expect with the rollout of DCYF? For example, will DCYF recruit more childcare facilities willing to serve foster children?	I			Ray Deck and Lisa Page
		I			Ray Deck and Lisa Page
<b>3:10 - 3:30</b>	<b>Region 2 South:</b>  1. Timelines to Permanency project progress  2. Meet with CA/DEL leadership about the future of 1624   Apprvd Amended CAFPT Charter effectiv	U			Aaron Edwards and Shanna Alvarez
❖		I			

	<p>Summary: Current Mission, Projects &amp; Future Directions (April 2018)</p> <p><a href="https://docs.google.com/">https://docs.google.com/</a></p> <p>RCW 13.50.100</p> <p>RCW 13.50.100</p>				
3:30 – 3:50	<p><b>Region 3 North:</b> Lack of daycare support for working foster parents with infants placed in their homes. Resources for infant spots in daycare facilities are limited. Suggestions:</p> <ul style="list-style-type: none"> <li>Rate increase for in-home foster parents that is comparable to licensed daycare centers.</li> </ul> <p>❖  child care rates - day care centers 2018.pdf</p> <ul style="list-style-type: none"> <li>More training for child care providers on how to support infants born drug affected.</li> <li>Increase licensed providers who can provide in-home daycare.</li> </ul>	D			<p>Reg. 3 North Representatives</p> <p>Teena Williams</p> <p>Krista Piger</p>
	<b>Region 3 South:</b> No Issues this quarter				
3:50 – 4:00	<b>Break</b>				
4:00- 5:00	Meet with DCYF and CA leadership				

**Next Video Conference Meeting: Monday, July 16, 2018; 1:00 – 4:00 p.m.**

From: [Waterhouse, Meri \(DSHS/CA\)](#)

To: [Aaron Edwards](#)  
[Alla Mishin](#) RCW 13.50.100 [@gmail.com](#))  
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[Leeann Marshel](#)  
[Lisa Page](#)  
[Luke Wickham](#)  
[Lynn, Debbie \(DSHS/CA\)](#)  
[March, John \(DSHS/CA\)](#)  
[Marzest, Yolanda](#)  
[McKeown, Pamela \(DSHS/CA\)](#)  
[Megan Caswel](#) RCW 13.50.100 [@gmail.com](#))  
[Melissa Russell](#)  
[Michael Tyers](#)  
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Date: 4/13/2018 6:14:45 PM

Subject: AMENDED CAFPT (1624) Agenda April 2018

Attachments: AMENDED CAFPT (1624) Agenda April 2018.docx

d\plainPlease see the amended agenda; two documents have been embedded in the agenda document.  
d\plain

Old Business: #3: Foster Parent Portal Business Case

d\plain

Old Business #5: AOC Dependency Court Order Template

d\plain

d\plainThank You,

d\plain

d\plain

**d\plainMeri Waterhouse** / Program Manager / Foster Care Recruitment & Retention

d\plainChildren's Administration

d\plainWashington State Department of Social and Health Services

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d\plain360-902-8035 / [waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)

*d\plainTransforming Lives*

d plain

d plain

Investigate West / Abramo, Allegra  
201805-PRR-261 / Appeal  
DCYF - 002085

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# CAFPT (1624) VIDEO CONFERENCE MEETING

April 16, 2018

1:00 – 4:00 pm

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X	Teena Williams Reg. 3 N.	X	Krista Piger Reg. 3 N.	X	Amy Gardner Reg. 3 S.		Stephanie Vombaur Reg. 3 S.	X	Beth Canfield FPAWS	X	Mike Canfield FPAWS				
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1:00 – 1:10	Welcome/Roll Call Bob Hunner				

## Old Business

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	2. “So you have a new placement” committee report	U			Beth Canfield, FPAWS





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4:00-5:00	Meet with DCYF and CA leadership				

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Thank You,

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April 16, 2018


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Date: 11/16/2017 9:42:25 PM

Subject: Meeting Minutes CAFPT October 12 2017 (final)

Attachments: Meeting Minutes CAFPT October 12 2017 (final).docx

Attached are the minutes for the 1624 October 16, 2017 meeting.

**Foster Parent 1624 Statewide Consultation Team  
Meeting Minutes, October 16, 2017 1:00 – 4:00 p.m.**

**Conference ID:** RCW 42.56.230(5) **and Access Code:** RCW 42.56.230(5)  
**Phone access only - call: 360-902-7510 PIN:** RCW 42.56.230(5)

**Introduction of Team Members:**

x	Victoria O'Ban-ion Reg. 1 N.	x	Alla Mishin Reg. 1 N.		Vacant Reg. 1 S.		Vacant Reg. 1 S.	x	Ray Deck Reg. 2 N.		Vacant Reg. 2 N.	x	Aaron Ed-wards Reg. 2 S.	x	Shanna Alvarez Reg. 2 S.
x	Teena Wil-liams Reg. 3 N.		Vacant Reg. 3 N.	x	Amy Gardner Reg. 3 S.	x	Cara Leyshon Reg. 3 S.	x	Beth Canfield FPAWS	x	Mike Canfield FPAWS				
x	Connie Lam-bert-Eckel Acting Assist. Sec.	x	Toni Sebastian Dir. P & Policy	x	Barb Geiger Office Chief	x	Jeff Kincaid RA, Reg. 1	x	Natalie Green RA, Reg. 2	x	Joel Odimba RA, Reg. 3	x	Darcey Han-cock Acting Field Ops Director	xx	Ron Effland Acting DLR Ad-min
	Meri Water-house FP R & R PM	x	Becky Taylor Constituent Rela-tions PM												

**Guests:**

x	Holly Luna CA, HQ	x	Tarassa Froberg CA, HQ	x	Joyce Thomas CA, Reg. 2 S.	x	Jean Brownell Alliance	x	Arthur Fernan-dez Alliance	x	Shelley Arneson CA, HQ	x	Michael Tyers Alliance	x	Hannah van Veen CA, Reg. 2 N.
x	Julie Lowery Coord. Care	x	Anita Teeter CA, Reg. 3 N.	x	Peggy Devoy CA, Reg. 3 S.	x	John March CA, Reg. 3 N.	x	Dawn Cooper CA, Reg. 3 N.	x	Linda Tosti-Lane DLR Kent	x	Aaron Hallen-berg Aide to Rep. M. Caldier	x	Yolanda Marzest Alliance
x	Pamela McKe-own DLR, AA	x	Marissa Corrales DLR, Reg. 3 S	x	Krissy Wright DLR, HQ	x	Pam Klein Foster Parent	x	Amy Ihde Foster Parent	x	Stephanie Sarber CA- CATS	x	Shala Crow Fostering To-gether Reg. 2		

**Recognition: 10<sup>th</sup> Anniversary of the Foster Parent Consultation (1624) Team**

**Review of Agenda**

**BUSINESS CARRIED FORWARD**

AGENDA TOPICS	REPORTS	ACTIONS:
<p><b>1. FPAWS (See Handout) -- Proposed 1624 Charter Revisions</b></p> <p>The proposal to allow “former foster parents” will be discussed and brought for a vote to the 1624 membership at the October meeting;</p> <p>A quorum will be necessary for the vote. If the issue is passed, “former foster parents” will be eligible for nomination/election to the 1624 team for 2018. If the vote is not passed, or if the quorum is not present, the nomination/election process will remain available only to currently licensed foster parents.</p>	<p>The proposed change before the team is to allow “former foster parents” to be eligible to serve as regional representatives.</p> <p>A question was raised about the definition of “former,” i.e., how many years since being licensed.</p> <p><u>*currently licensed caregivers includes licensed foster parents and licensed kinship caregivers</u></p> <p><u>** Former foster parents must meet the following requirements to serve in an elected capacity on the 1624 team:</u></p> <ul style="list-style-type: none"><li><u>• Their license was closed no more than five years ago (2012), and</u></li><li><u>• The former foster parent’s license was closed in good standing with the Division of Licensed Resources (DLR). Foster parents whose license was revoked or who voluntarily relinquished their license in lieu of revocation are not eligible.</u></li></ul>	<p>A quorum of FP Regional Representatives and CA’S Representatives was present.</p> <p>A motion was made, seconded and passed to amend the charter to allow “former foster parents” to be elected to serve as regional representatives.</p> <p>Meri Waterhouse will make the approved change to the Charter to support the upcoming 1624 Nomination and Election process (Completed)</p>

<p><b>1. Region 2 South (April 2017). See Handout – “Foster Parent Retention Survey Results April 2017”</b></p> <ul style="list-style-type: none"> <li>Shanna Alvarez presented the results of the retention survey: <ul style="list-style-type: none"> <li>re-traumatization when a child is moved,</li> <li>systemic barriers to permanency,</li> <li>concerns about the permanency timelines, and</li> <li>TPR delays.</li> </ul> </li> </ul> <p>Two of the major topics that surfaced in the retention survey were:</p> <ul style="list-style-type: none"> <li>serious impact extended placements have on foster families.</li> <li>Need for greater voice in court for foster families, including:</li> <li>improving caregiver report process: <ol style="list-style-type: none"> <li>develop explanation for FPs on the importance of Caregiver Report to Court,</li> <li>Recommendation: develop electronic report submission option.</li> </ol> </li> </ul> <p>Region 2 South representatives distributed a <i>“Vision Statement, Reduce trauma for children in Washington State foster care – Reduce trauma for all.”</i></p> <p>The Vision Statement described 3 Working Group Priorities:</p> <ul style="list-style-type: none"> <li>Timelines to Permanency</li> <li>Transparency and Consistency in Policy Childcare</li> </ul>	<p>Recommendation offered: CA could create a policy placing a priority on the child’s attachment when making placement decisions. *</p> <p>CA’s and the legal standard is “best interest of the child.” *</p> <p>Discussion: the importance of social workers to describe for FPs all of the complexities involved in the decision-making process.</p> <p>(July) Jennifer Struss suggested that the prioritizing of “attachment” over “best interest of the child” should be the topic of a separate meeting. No meeting was scheduled at this time.</p> <p>(Oct.) Reg. 2 FP Reps discussed significant delays in:</p> <ul style="list-style-type: none"> <li>achieving permanency due to court delays, and</li> <li>efforts to gather appropriate data to begin to identify where there are problems.</li> </ul> <p>(Oct.) Reg. 2 FP Reps desire greater information about policies and policy updates.</p> <ul style="list-style-type: none"> <li>Toni Sebastian described the Policy Transformation process, which is reducing and clarifying CA policy.</li> </ul>	<p>Connie Lambert-Eckel, Children’s Administration Acting Assistant Secretary and Toni Sebastian will meet with the group within 2 weeks following this meeting to coordinate with this analysis.</p> <p>*CAFPT members will receive the policy roll-out changes. (Completed-October policy materials sent to Regional FP Reps.)</p>
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	<ul style="list-style-type: none"> <li>Three times each year (April, July and October), CA rolls out policy changes for staff implementation.</li> </ul>	
<b>2. (April) Disclosure of case information to foster families</b>	(old info) Jennifer Strus will consult with the AAG. Waiting for AAG response	Connie will study this issue.
<b>3. Retaliation (Civility/Respect/Communication) (New Standing Agenda Item)</b> Child moves are sometimes retaliatory. Following the “chain of command” can cause even more trouble. After a child has been moved, caregivers aren’t allowed to inquire about the child’s situation. And they also are told they can’t complain because they aren’t involved in the case anymore	<p>(Oct.) A second meeting was held on September 27, 2017. Connie and others participants reported on topics discussed.</p> <p>Caregivers raised the possibility of building a “firewall” so that CA social workers would not have access to a foster parent’s DLR record, which some believe inappropriately influences case decisions because of a foster parent’s “prior bad act.”</p>	<p>Connie expressed deep concern about this issue.</p> <p>This topic will become a standing CAFPT agenda item.</p> <p>Suggestion - this topic be renamed: “Civility/Respect/Communication,” rather than the more inflammatory term.</p> <p>Connie recommended:</p> <ul style="list-style-type: none"> <li>more training for social workers,</li> <li>Caregivers report all issues of concern, including name of office and staff member, to CA’s Constituent Relations office <ul style="list-style-type: none"> <li>1-800-723-4831 or</li> <li>ConstRelations@dshs.wa.gov so specific feedback can be shared with regions</li> </ul> </li> </ul> <p>Connie suggested:</p> <ul style="list-style-type: none"> <li>use of mediation and possibility of a whistleblower protection</li> </ul>

		policy, which would keep the identity of the reporter private.
<b>4. FPAWS – (July) Concerns about the amount of information offered in training to foster parents early in the orientation/licensing process.</b>	Recommendation: “So You Have a New Placement – Now What?” should be mandatory training before a license is issued. A committee was formed to discuss and make recommendations regarding a recommendation that “So You Have a New Placement....” be a required course. (Beth Canfield, Amy Gardner, Cara Leyshon, Shala Crow)	No activity to report. Subcommittee will report in January.
<b>5. Region 2 South – Continuing Issue</b> There is a serious lack of child care and respite resources. (See also Region 3 South.)	<p>Ross Hunter previously confirmed that there are some parts of the state that have almost no supported child care available.</p> <p>He reported that recently-approved rate increases, and particularly the infant rates, are expected to partially ease the situation.</p> <p>Ross Hunter will create a “heat map” of child care availability, especially for infants 0-3 years of age.</p>	<p>No heat maps were available.</p> <p>See New Business, Region 2 South for more discussion of childcare.</p>
<b>Region 2 South – Continuing Issue</b>  Support for caregivers with grief and loss issues is needed. Region 2 would like to collaborate with other Regions on this topic.	Toni Sebastian suggested using (or modelling on) the existing volunteer peer-to-peer Critical Incident Responders system.	FPAWS is offering this training at regional events. Dates and times are on the FPAWS website. <a href="http://www.fpaws.org">www.fpaws.org</a>

	The 1½ days of training for critical incident response volunteers could be hosted by FPAWS.	
<p><b>Region 2 North and Region 3 North – End Harm (Intake) Phone Number</b></p> <p>The intake phone number is not responsive or has long wait times.</p> <p>Reg. 2 FP Reps recommend:</p> <ol style="list-style-type: none"> <li>1. Add an intake email for non-emergency reporting from foster parents and agencies (e.g., a child fell and I took them to the ER for 2 stitches). This would reduce call volume to only reports of suspected abuse from the public and caregiver emergencies.</li> <li>2. Create a decision-making flowchart to help foster parents decide what course of contact/reporting to engage in for each situation. While there is a handout regarding this topic included in CCT, it is not a flowchart and thus is less useful as a reference tool.</li> </ol> <p><b>Region 3 North – Problems with the End Harm</b></p> <p>Caregivers who call the End Harm number (1-866-END HARM) experience very long wait times. When to use the End Harm number is confusing for foster parents on what should be reported. A direction flow chart developed by CA would help caregivers know what must be reported and what could just be reported to the child's worker on the next work day.</p>	<p>Several foster parents have reported no response or long wait times on the intake line (10 individual reports of wait times in excess of 40 minutes).</p> <p>Michael Behar reported on the status of the End Harm telephone response. He stated that call volume has increased and staffing levels haven't been sufficient to meet the demand. New (temporary) positions have been added.</p> <p>The existing (current) phone technology does not link to any computer system, which reduces its usefulness.</p> <p>CA developed and presented a plan for an improved voice communication system, which was rejected by Washington Technology.</p> <p>Online reporting has been studied (Texas and Florida, especially), but they do not appear to satisfy Washington needs, and come with their own limitations.</p>	<p>DLR provided an update on progress.</p> <p>The number of dropped calls has been reduced.</p> <p>Phone sets and headsets have been replaced to improve call quality.</p> <p>The complete upgrade of the phone system is still in the research phase (DLR is completing a risk analysis). A decision should be made by the end of 2017.</p> <p>A special line for foster parent call-ins is being considered. A web-based reporting system is still being re-searched.</p> <p>DLR is working on making sure that social workers and caregivers have the same information about what needs to be reported, and when. Information will be published by November 30.</p> <p>The Licensing Road map is now posted on the CA Foster parent web-site:</p>

		<a href="https://www.dshs.wa.gov/sites/default/files/SESA/publications/documents/24-521.pdf">https://www.dshs.wa.gov/sites/default/files/SESA/publications/documents/24-521.pdf</a>
<p><b>Region 2 North – Issues with the “Our Kids” app</b></p> <p>Many foster parents report not having been notified about its existence. Several people reported problems with the app.</p> <p>The sign-up form isn’t appropriately forgiving. It validates based on “physical address”, which for some caregivers is labeled “primary address.”</p> <p>Those who are able to get signed up are seeing error messages or no-data. We don’t know of anyone who successfully signed up and gained access to case-relevant information.</p> <p>We recommend:</p> <ol style="list-style-type: none"> <li>1. Make sign-up form validate based on fewer pieces of data to make it more forgiving.</li> <li>2. Clean up Famlink data on caregivers (uniform usage of fields).</li> <li>3. Establish a person or team of persons within the child welfare community who have the tools, skills, and willingness to help foster parents troubleshoot.</li> <li>4. When (and not before) these fixes have been applied and tested, plan and launch a messaging campaign to inform foster parents of the Our Kids app, how to get it and use it.</li> </ol>	<p>Once initial issues have been resolved, there will be a formal rollout using <b>Care-giver Connection</b>, Facebook, and SSPS as vehicles.</p> <p>Stephanie Sarber CA Technology Services reported CATS has examined the launch problems and new information has been developed and will be available for caregivers by the end of October.+</p>	<p>Meri sent new user material to 1624 Reps in late October.</p> <p>Caregivers having difficulty with registering and log-on should send an email message to <a href="mailto:HELP300@dshs.wa.gov">HELP300@dshs.wa.gov</a> and they will receive help in connecting.</p> <p><b>Help Desk: 360-725-4357</b></p>
<p><b>Region 2 South</b></p> <p><b>Policy Education/Updates:</b></p>		<p>Toni Sebastian has sent the October Policy updates out to the 1624 team.</p>

Can CA help us be informed on policies collaboratively? help us understand the context of why it changed and what the updates are so that we can pass that information on. Make sure internal/external policies are clear to both SW and FP		
<b>FPAWS</b> – There seems to be some confusion among foster parents and workers about the meaning of a foster/adopt home study license. In many cases communication about concurrent planning, expectations for reunification, and likelihood of adoption is unclear to foster families.	Should the course, “Adoption Through Foster Care,” be required for families considered to be foster/adopt?  Also, social workers need to know how to have permanency conversations with caregivers.	The Alliance will look at the available caregiver and social worker training, and consider the possibility of redesign.
	<b>NEW BUSINESS</b>	
<b>AGENDA TOPIC</b>	<b>CONSULTATION</b>	<b>ACTION</b>
<b>Region 1 North</b> <i>Continuing lack of daycare resources</i>	This issue will be discussed during the Business Carried Forward section of the agenda.	See discussion below.
<b>Region 1 North</b> <i>After Hours Intake – Long wait times</i>	This issue will be discussed during the Business Carried Forward section of the agenda.	See discussion above.
<b>Region 1 South -- None</b>		
<b>Region 2 North</b>	<i>The bill contains an eclectic set of policy changes that impact foster care in a broad way.</i>	Details were presented by various CA staff:

<p><i>Requesting update from CA staff on 2ESSB 5890 passed in the 2017 legislative session; effective date is October 19.</i></p>		<p>The October 19 deadlines were honored.</p> <p>New regulations, including policies and procedures related to Provisional Expedited Licenses were issued.</p> <p>An RFI will be issued shortly to fund the Case Aid supports for caregivers (\$533K statewide) responses due: 11-15-17</p> <p>Adoption Support has issued new rates, policy updates, scholarships, and training.</p> <p>The requirement for permanent plan staffings at the 18-month point will be in place in September 2018. There were no new funds for this effort; CA is exploring possibilities, such as using the Ombudsman's Office (not likely) or the Casey Rapid Permanency program.</p>
<p><b>Region 2 North</b></p> <p><b><i>How are new workers trained to transition a case from supervised to unsupervised visitation, and how is transportation to an unsupervised visit provided for?</i></b></p>	<p><i>Visitation remains a challenge for many foster families.</i></p> <p><i>Examples:</i></p> <ul style="list-style-type: none"> <li><i>case moving from supervised to unsupervised visitation, social workers presume that the foster parent will supervise or that the visit will occur in the foster parent's home.</i></li> </ul>	<p>CA: Parent Child Visitation Policy is all about communication.</p> <p>Visitation issues should be worked out at the shared planning committee level.</p> <p>Workers have options regarding visitations:</p>

	<ul style="list-style-type: none"> <li>reports of courts ordering biological parents to attend medical appointments that foster parents are bringing a child to. Without a visit supervisor or social worker also in attendance at such an appointment, foster parents are then assuming a supervision role.</li> </ul>	<ul style="list-style-type: none"> <li>Supervised (to protect child safety)</li> <li>Monitored (the provider is involved)</li> <li>Unsupervised (foster parent is not responsible for supervising)</li> </ul> <p>CA does not have a clear policy on Skype visitations (whether or not they should be supervised by a foster parent).</p>
<p><b>Region 2 South</b></p> <p><b>(1) Child Care:</b> ongoing discussions about the childcare crisis and how this relates to lack of foster families able to take 0-5 placements (foster families work--no place for the kids). We request 3 action items in this area:</p> <p><b>Action Item 1. Data from 2 sources:</b></p> <p><b>A. DEL data:</b> list from DEL of licensed childcare providers) to match up with our list of 0-5 kiddos in care that need childcare (that we are getting from CA). We'd like 2 lists:</p> <p>1) all licensed providers broken down by region 2) sub-list of all licensed providers that currently accept DSHS currently</p> <p><b>B. CA Data:</b> children in care by age by region (already obtained through last regional meeting)</p>	<p>We have informal reports from many families stating that finding childcare placements is a significant burden on families. While we have these informal reports, we need actual data on the actual shortage despite foster parents being giving a list? We have people power to analyze the data. We just need the data.</p> <p>Having to call 20 plus places on the list and engage in back and forth phone tag, appointments and paperwork is a significant burden with a new placement having just arrived. Support in this step would be helpful.</p> <p>Even when families do call all of the places on the childcare list that supposedly accept vouchers, all of them typically either have a 6-9 month wait list and/or</p>	<p>Barb Geiger reported on integration discussions between CA and DEL regarding these chronic problems. She is formalizing the specific foster care child care issues in the subsidized child care area (which includes foster parents and working poor families).</p> <p>Suggestions were made to create a way for stay-at-home foster parents to provide child care (at a reasonable rate of pay).</p> <p>It was agreed that there needs to be a caregiver voice in the CA/DEL conversation. Contact Barb to be involved. 360-902-7936 or <a href="mailto:GeigeBL@dshs.wa.gov">GeigeBL@dshs.wa.gov</a></p>

<p><b>Action Item 2. CA support for FP with childcare search:</b> <i>When accepting a child, we need CA's support in finding childcare that goes beyond a list of numbers to call. Thoughts?</i></p> <p><b>Action Item 3. Emergency Capacity Increases?</b> <i>Communicating with DEL about potentially allowing the day care provider's capacity to increase by 1 for emergent foster placements while families are on waitlists for longer term child care options.</i></p>	<p>say that they do accept vouchers, but are not currently accepting any more children on vouchers. This requires some creative brainstorming with DEL.</p> <p>We've submitted the suggestion of communicating with DEL about potentially allowing the capacity to increase by 1 for emergent foster placements while families are on waitlists for longer term child care options. We hope this data and analyses will help inform this push.</p>	
<p><b>Region 2 South</b></p> <p><b>(2) Court data Needs: Identifying where the breakdown is in establishing timely permanency using data</b></p> <p>- We need CA's support in getting this data and then we can run with it! Who can help?</p> <p><i>Following up on the results of the 800+ foster parent survey (completed by Shanna Alvarez). We need to understand the timeline issues to address retention. (TPR packet to AAG? AAG review and filing? Continuances? Delays in identifying kin to reunify?--these are just guesses at this point without data)</i></p>	<p>- We are working with POC to still try to get data from the courts to find out where the delays are.</p> <p>- We have a group of statisticians ready to look at the data as volunteers. But we need the data.</p> <p>- We have not heard from Jennifer's office to schedule a meeting as was discussed in the last state meeting. We now understand she is transitioning out of the department. Who can support us in this work now?</p> <p><i>Many FP want to attend court but cannot each time due to work and the continued unpredictable continuances and delays. There is a lack of clarity around why exactly FP can attend court to get detailed case information but cannot get court reports with the same information (which addresses the retention issue around lack</i></p>	<p>Discussed above – Task Group established. (Reg. 2 So. Business Carried Forward, pg. 2)</p>
<div style="background-color: yellow; height: 20px; width: 100%;"></div>	<p><i>There is a lack of clarity around why exactly FP can attend court to get detailed case information but cannot get court reports with the same information (which addresses the retention issue around lack</i></p>	

	<i>of voice particularly in a long term placement).</i>	
<b>Region 3 North – None</b>		
<b>Region 3 South</b>  <i>Reimbursement Issues (Payments for providing respite; clothing vouchers; exceptional costs)</i>		<p>Joel Odimba is working to solve these problems.</p> <p>Reg. 3 completed fixes and informed the 1624 team of completion</p>
<b>Region 3 South</b>  <i>Adoption support negotiations are very difficult. Foster parents report delays in finalizing adoptions, and frustration around this. Meri Waterhouse explained that federal requirements include negotiation for adoption support, and while 80% of the foster care payment is the cap, this cannot be automatically given across the board.</i>		<p>This appears to be a problem with individual workers.</p> <p>Families are encouraged to contact the Adoption Support supervisors directly.</p>
<b>FPAWS</b>  <i>We are asking for CPS/DLR to do complete investigations for caregivers. One suggestion is to create a check list that shows who was contacted during the investigation i.e., School, daycare &amp; therapist and that all information gathered is included in the report and a copy given to the caregiver. The caregiver needs to be informed both in person and in writing what the allegation against them is.</i>		<p>No conclusions were reached in this discussion.</p> <p>Foster parents need to be informed when they are being investigated and what the allegations are.</p> <p>DLR clarified that the only cause that will result in an immediate removal is an “unsafe child” situation.</p>

<p><b>Children's Administration</b></p> <p><i>CA's Foster Parent/Caregiver Listserv support through WA-Tech will discontinue Dec. 15, 2017.</i></p> <p><b>Save the Date:</b></p> <p>Sunday, May 20, 2018: 10<sup>th</sup> Annual Seattle Mariners <i>We Are Family</i> event at Safeco Field, Seattle</p>	<p>CA is identifying a new distribution to manage and improve dissemination of information and the monthly delivery of the Caregiver Connection.</p>	<p>Mail Chimp will be CA's new e-mail distribution service. Caregivers will be informed in November.</p>
<p><b>NEXT MEETING – Monday, January 22, 2018 1:00 – 4:00</b></p>		

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Date: 1/18/2018 1:02:00 AM

Subject: January 2018 Agenda CAFPT (1624) Team

Attachments: January 2018 Agenda CAFPT(1624).docx

Attached is the January agenda for the state CAFPT (1624) Video-conference meeting, scheduled for Monday, Jan. 22<sup>nd</sup> at 1-4:00 p.m. We will welcome new regional foster parent representatives joining us to begin their term of service.

CA staff, please remember to open your conference line early, as we make every effort to start the meeting promptly at 1:00 p.m. Below is the access information for this meeting. If you are calling in to participate by telephone only, the phone number and PIN code are also listed below. These numbers are also included on the Agenda document.

We have embedded links in the agenda to help you access documents provided for our discussions.

**Conference ID:** [RCW 42.56.230(5)] **and Access Code:** [RCW 42.56.230(5)]  
**Phone access only - call: 360-902-7510 PIN:** [RCW 42.56.230(5)]

If you are unsure about direction to the local offices where you may participate in the video-conference, please contact the following:

Region/Office	Name	E-mail	Phone
Reg. 1 N. Spokane	David Needham	<a href="mailto:NeedhDA@dshs.wa.gov">NeedhDA@dshs.wa.gov</a>	509.822.1271
Reg. 1 S. Yakima	Denise Hannon	<a href="mailto:HannoDE@dshs.wa.gov">HannoDE@dshs.wa.gov</a>	509.496.4182
Reg. 2 N. Everett	Hannah Van Veen	<a href="mailto:vanvehj@dshs.wa.gov">vanvehj@dshs.wa.gov</a>	425.583.7016
Reg. 2 S. Seattle	Joyce Thomas	<a href="mailto:ThomaJa@dshs.wa.gov">ThomaJa@dshs.wa.gov</a>	206.639.6205
Reg. 3 N. Tacoma	Lynn Robinson	<a href="mailto:RobinLM@dshs.wa.gov">RobinLM@dshs.wa.gov</a>	253.753.8384
Reg. 3 S. Olympia	Meri Waterhouse	<a href="mailto:WaterML@dshs.wa.gov">WaterML@dshs.wa.gov</a>	360-902-8035
Reg. 3 S. Vancouver	Jeanine Tacchini	<a href="mailto:TacchJM@dshs.wa.gov">TacchJM@dshs.wa.gov</a>	360.952.0218

**Meri Waterhouse** / Program Manager / Foster Care Recruitment & Retention

Children's Administration

Washington State Department of Social and Health Services

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Olympia, WA 98504-5710

360-902-8035 / [waterml@dshs.wa.gov](mailto:waterml@dshs.wa.gov)

### *Transforming Lives*

Consider becoming a foster parent – kids from your community who have been abused and neglected need your help. Will it be easy? Not every day. . . Will it be worth it? **Absolutely!** [www.dshs.wa.gov/fosterparents](http://www.dshs.wa.gov/fosterparents)

# CAFPT (1624) VIDEO CONFERENCE MEETING

## Agenda

January 22, 2018, 1:00 – 4:00 pm

Conference ID: **RCW 42.56.230(5)** and Access Code: **RCW 42.56.230(5)**

Phone access only - call: 360-902-7510 PIN: **RCW 42.56.230(5)**

### Team Members:

Victoria O'Banion Reg. 1 N.	Alla Mishin Reg. 1 N.	Pending Reg. 1 S.	Pending Reg. 1 S.	Ray Deck Reg. 2 N.	Lisa Page Reg. 2 N.	Aaron Edwards Reg. 2 S.	Shanna Alvarez Reg. 2 S.
Teena Williams Reg. 3 N.	Krista Piger Reg. 3 N.	Amy Gardner Reg. 3 S.	Stephanie Vombaur Reg. 3 S.	Beth Canfield FPAWS	Mike Canfield FPAWS		
Connie Lambert-Eckel Act. Assist. Sec., CA	Toni Sebastian Dir. P & Policy CA	Barb Geiger Office Chief CA	Jeff Kincaid RA, Reg. 1 CA	Natalie Green RA, Reg. 2 CA	Joel Odimba RA, Reg. 3 CA	Darcey Hancock Acting Field Ops Director, CA	Ron Effland Acting DLR Admin CA
Meri Waterhouse FP R & R PM CA	Becky Taylor Constituent Relations PM, CA	Reg. 1 North First Alternate: Megan Caswell	Reg. 2 South First Alternate: Daniel J. Garcia	Reg. 2 South Second Alternate: Michael Wittry	Reg. 3 South First Alternate: Sheryl Herd	Reg. 3 South Second Alternate: RC Laird	

❖ Materials included as attachments in email			➤ Decision / additional action required		
<u>Time</u>	<u>Agenda Item &amp; Presenter</u>	<u>Purpose</u> D – Decision U – Update I – Information	<u>Outcome</u> A – Approved NS – Not Supported T – Tabled	<u>Follow-up task(s)</u>	<u>Who is responsible/ due date</u>
1:00 – 1:10	Welcome / Roll Call <b>Bob Hunner</b> <i>(welcome/intros of new FP I Reps)</i>	Participation Quorum Present?	A quorum consists of at least three fourths of the total number of members (18 of 24)		
1:10 – 1:25	Update on transition to DCYF	U			
Old Business					
1:25 – 1:50	<ul style="list-style-type: none"><li><b>Civility/Respect/Communications</b></li><li><b>Region 2 South Vision Statement – Timelines to Permanency - Connie Lambert-Eckel held a meeting, where participants discussed relevant legal issues, including Disclosure of Case</b></li></ul>	U  U		Next meeting with 1624 Reps is set: 1/30/18 @ 11:00 a.m., OB-2, Exec. Conf. Room (call-in # available soon)	Connie Lambert-Eckel

	<p><i>Information to FPs. Another meeting has been scheduled to discuss permanency issues. (3 minutes)</i></p> <ul style="list-style-type: none"> <li><i>CA will explore other jurisdictions' use of whistleblower policies/practices and/or mediation for reports of retaliation by CA workers. (3 minutes)</i></li> <li><i>"So you have a new placement" Sub-committee Report (3 minutes)</i></li> <li><i>Changes at the CA Technology services help desk to support "Our Kids" mobile app (6 minutes)</i></li> </ul>	U			<p>Connie Lambert-Eckel</p> <p>Beth Canfield, Amy Gardner, Cara Leyshon, Shala Crow</p> <p>Kevin Kukas/Anne Hunt</p>
<b>New Business – Each regional area may bring up to two (2) agenda items for discussion/action.</b>					
	<b>Region 1 North:</b> No new items this quarter				
	<b>Region 1 South:</b> No new items this quarter				
1:50–2:15	<b>Region 2 North:</b> 1. Mediation available for strained SW/FP relationships 2. Communication with FP regarding court dates				
2:15 – 2:40	<b>Region 2 South:</b> 1. Timelines to permanency				
	<b>Region 3 North:</b> No new items this quarter				
2:40-3:05	<b>Region 3 South:</b> 1. Lack of adequate respite care resources is leading to disrupted placements and has become a retention issue. We ask that CA explore ways to better incentivize				